

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2023

2023-15

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held November 14, 2023, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 PM.

Present: Greg Dean, Betsy Koett, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby, Sue Trainer

Absent: Bryan Porter

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for October 10, 2023, offered by Sowerby, second by Riker, approved per a roll call vote 6-0.

FINANCIAL REPORTS:

Motion to approve Treasurer's Report for October, 2023 offered by Sowerby, second by Trainer, approved per a roll call vote 6-0.

Motion to rescind the October 10, 2023 motion transferring ARPA Funds to the General Fund in the amount of \$17,231.78 offered by Dean, second by Riker, approved per roll call vote 6-0.

Motion to approve the transfer ARPA funds to the Scram Lake Sewer Fund in the amount of \$17,231.78 offered by Sowerby, second by Rittersdorf, approved per roll call vote 6-0.

Motion to approve the transfer of ARPA funds to the General Fund in the amount of \$172,061.00 for roads offered by Sowerby, second by Koett, approved per roll call vote 6-0.

Motion to approve the transfer of funds from Capital Fund to General Fund in the amount of \$9,691.90 for roads offered by Koett, second by Riker, approved per roll call vote 6-0.

Motion to approve the transfer of ARPA funds to General Fund in the amount of \$62,581.56 for Polaris rescue unit purchase offered by Sowerby, second by Rittersdorf, approved per roll call vote 6-0.

Motion to amend the budget 101-901-965.005 in the amount of (+) \$6,600.00 for south side of Oakfield Museum roof offered by Koett, second by Sowerby, approved per roll call vote 6-0.

Motion to amend the budget 101-446-781.000 in the amount of (+) \$3,175.10 for state right of way offered by Sowerby, second by Koett, approved per roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of October, 2023 in the amount of \$312,822.98 offered by Sowerby, second by Rittersdorf, approved per a roll call vote 6-0.

Motion to approve Scram Lake Expenditures for the month of October, 2023 in the amount of \$1,104.54 offered by Koett, second by Sowerby, approved per a roll call vote 6-0.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2023

2023-15

COMMITTEE REPORTS:

Fire Department:

- October calls: 23 medical, 6 P.I. accidents, 3 P.D. accidents, 1 structure fire, 1 wires call, 1 odor investigation
- Monthly training -annual Haz Mat refresher
- Pump tests were completed – both passed
- Windshield repair appointment this Thursday (struck by something during fire run)

From the Chief:

- Pump tests completed on both engines
- New windshield on Engine 22

PCI Report:

- 6 building permits, 4 electrical permits, 10 mechanical permits, 3 plumbing permits, 1 zoning permit
- Total charges \$2,325.00, total due \$2,092.50, total evaluation of projects \$42,667.00

Planning Commission:

- 11-21-2023 Master Plan Work and Site Plan Review, Robert Allers

Zoning Board of Appeals:

- No meeting

Zoning Administrator:

- Waiting on court dates
- Three tickets in process (junk)

CORRESPONDENCE RECEIVED:

Charter Cable – Robin Application was approved for grant funding

Mika Meyers – State control of wind and solar ordinances is now law, Oakfield will need to update ordinances to coincide with state regulations.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2023

2023-15

CITIZENS COMMENTS:

None

OLD BUSINESS:

- Voter ballot drop box installed
- Morgan Mills Bridge No. 9 on Wabasis Creek completed, will reopen
- Roof on old Township Hall is done

NEW BUSINESS:

- Two new hanging heaters for Fire Barn to replace non-functioning heaters - \$6,395.00

Motion to approve the purchase of two new hanging heaters for the Fire Barn in the amount of \$6,395.00 from Russell's Plumbing and Heating offered by Sowerby, second by Koett, approved per roll call vote 6-0.

- Resolution to establish early voting polling location

Motion to approve the adoption of Resolution #11-14-23-1 establishing the Oakfield Township Hall as the early voting location for all future elections in which an early voting location is required by law offered by Dean, second by Sowerby, approved per roll call vote 6-0.

- Resolution authorizing Township officials to appear in Small Claims Court

Motion to approve the adoption of Resolution #11-14-23-2 authorizing Township officials to appear in Small Claims Court on behalf of the Township was offered by Koett, second by Trainer, approved per roll call vote 6-0.

- Security Cameras for Voter Drop Box

Motion to approve the purchase of security cameras from Statewide Security Systems in the amount of \$2,202.00 for the purpose of monitoring the absent voter drop box as required by law offered by Dean, second by Rittersdorf, approved per roll call vote 6-0.

- Ice melting mats for Township Hall main entrance sidewalk

Decided not to be cost effective, still seeking solutions to winter snow and ice on sidewalk.

- Revenue Sharing – last check - \$122,880.00

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2023-15

- Election report – Sue Trainer, Clerk – November 7, 2023 consolidated school and KDL millage elections

Trainer provided the board with election statistics.

2024 Presidential Primary has officially been scheduled for Tuesday, February 27, 2024.

Clerks are required by law to hold office hours each day for 3 days after a Federal or State election in there are any absentee ballots with signature issues.

The FBI has sent a warning to watch for mail that could be tainted with the drug fentanyl.

CITIZENS COMMENTS:

None

BOARD COMMENTS:

Dean – UTV to arrive next week, seeking trailer for transport

ADJOURNMENT: There being no further business, the meeting adjourned at 7:04 PM offered by Sowerby, second by Riker, approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk