

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 11, 2023

2023-8

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held April 11, 2023, at 10300 14 Mile Road, Rockford, MI., was called to order at ___ 6:29 pm _____

Present: Greg Dean, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby, Sue Trainer

Absent: __ Betsy Koett __

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for March 14, 2023, offered by Porter second by Rittersdorf approved per a roll call vote 6-0

Motion to approve Budget Hearing meeting minutes for March 30, 2023, offered by Sowerby second by Riker approved per a roll call vote 6-0

Motion to approve Budget Approval meeting minutes for March 30, 2023, offered by Rittersdorf second by Sowerby approved per a roll call vote 6-0

FINANCIAL REPORTS:

Motion to approve Treasures Report for March 2023 offered by Porter second by Sowerby approved per a roll call vote 6-0.

Motion to approve the transfer of funds Fire Millage to the General Fund for wages, equipment and contribution to the County in the amount of \$17,466.73, offered by Porter second by Sowerby approved per roll call vote 6-0

Motion to approve the transfer of funds Capital Millage to the General Fund for Road Improvements and contribution to the County in the amount of \$28,268.36, offered by Sowerby second by Porter approved per roll call vote 6-0

Motion to approve General Fund Expenditures for the month of March 2023 in the amount of \$94,130.42 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0

Motion to approve Scram Lake Expenditures for the month of March 2023 in the amount of \$5,491.82 offered by Rittersdorf second by Riker approved per a roll call vote 6-0.

COMMITTEE REPORTS:

Fire Department: Lieutenant Bryan Desotell was in attendance because Fire Chief Sam Peterson couldn't attend.

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- March calls:30 calls-20 medical, 1 P.I. accident, 2 P.D. accidents, 4 wire calls, 2 illegal burning & 1 vehicle fire.
- Monthly training: Consumers Energy/DTE Hazard mitigation.

PCI Report: 7 building permits, 10 electrical permits, 12 mechanical permits. Total charges \$5,482, total due \$4,933.80, total evaluation of projects \$491,930

Planning Commission:

- Site Plan Review for Ground Pounder Garage-April 18, 2023
- No March meeting

Zoning Board of Appeals:

- Variance Hearing on Podunk-May 23, 2023

Zoning Administrator:

- Clean up on Mac Clain is done. Dean will be returning the fire insurance money to the owner some time this week.
- Dean instructed Kurt from PCI to write 6 more tickets.

CORRESPONDENCE RECEIVED:

- Charter Cable: Received a letter from them thanking us for backing them up on the grant application that they turned in to the State of Michigan.

CITIZENS COMMENTS:

- Kristen Diehl and her daughter were in attendance. They are new to the area and wanted to introduce themselves. Daughter might be joining our Fire Department.

OLD BUSINESS:

- Computer server upgrade is done
- Flood Insurance Program-FEMA has accepted Oakfield Ordinance-Flood Insurance is available.
- Great Lakes Energy-Acceptance has been advertised so now done. Just need to bill them for the attorney fees yet.
- Scram Lake Sewer-Have a problem. #2 drain field is dead and the media needs to be replaced. Not sure on the cost yet. However, the fund is getting low. Dean is going to propose an increase in quarterly fees next month of at least \$20.00 or more. Would go from \$130.00/quarter to \$150.00/quarter. He will set up a meeting with the residents on the lake to discuss the issue with them. Dean talked with the attorney and if there isn't

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enough money in the budget to cover the cost of the repairs the Township can loan them the money with a 3 year pay off to pay it back. The shortage of money is because of the increased cost that F&V is charging now.

NEW BUSINESS:

- Jenn Merchant-New District 3 County Commissioner-she was in attendance so she could introduce herself.
- Mold Inspection-2 bids-Brad's Service \$275.00 and AQC \$1,500.00

Motion to table this till next month because Koett collected this information and she was not in attendance at this meeting offered by Sowerby second by Riker approved roll call vote 6-0

- Light at White Swan Cemetery-Porter got bid from Tradition Electric \$2,020.00

Motion to approve Tradition Electric's quote to install light offered by Sowerby second by Porter approved roll call vote 5-1

- Township Hall Roof-MJM \$51,543.03-American Classic \$24,767.57-Rawson's Roofing \$41,089.00

Motion to accept Rawson's Roofing quote offered by Sowerby second by Porter approved roll call vote 6-0

- Concrete for drive-L&N Concrete LLC \$20,180.00-Prestige Concrete \$25,907.00

Motion to accept L & N Concrete quote offered by Porter second by Riker approved roll call vote 6-0

- Carpet Treasurer's Office-Rockford Floor Covering \$681.83

Motion to approve carpet quote offered by Sowerby second by Riker approved roll call vote 6-0

- Office Painting-Cutting Edge Interior Painting LLC-\$1,605.00

Motion to approve quote for office painting offered by Porter second by Sowerby approved roll call vote 6-0

- Two computer upgrades-Fire Chief \$1,387 & Assessor \$2,436.99

Motion to approve Kore/Hi to order these and install them offered by Dean second by Sowerby approved roll call vote 6-0

- Banking Services-Koett has information and she was not in attendance.

Motion to table this until next month's meeting offered by Dean second by Sowerby approved roll call vote 6-0

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- MMTA Training for Treasurer

Motion to pay for Treasurer's training offered by Dean second by Riker approved roll call vote 6-0

- Deputy Clerk- Clerk interviewed 3 applicants. One had experience and the other two didn't. Recommended to Board to hire Barb Kaaikala.

Motion to approve hiring her offered by Sowerby second by Riker approved roll call vote 6-0

- PCI Contract-same as last year

Motion to renew PCI's contract offered by Dean second by Rittersdorf approved roll call vote 6-0

- Horton Cemetery a tree fell on fence and broke it. Cedar Springs Fencing \$490.00

Motion to approve their quote offered by Porter second by Riker approved roll call vote 6-0

CITIZENS COMMENTS:

- Kristen Diehl knows Barbara Kaaikala and gave her a great review. She and her daughter are also interested in becoming election inspectors for our Township.
- Deputy Treasurer brought up if Treasurer was suppose to get a new computer this year, too.

BOARD COMMENTS:

- Work on Wabasis and Mac Clain is done until June 30th due to the Blue Herron nesting season.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:06 pm offered by Sowerby second by Riker approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk