

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 9, 2023

2023-9

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 9, 2023, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 PM

Present: Greg Dean, Betsy Koett, Bryan Porter, Pamela Riker, Ken Rittersdorf, Sue Trainer

Absent: Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 11, 2023, offered by Rittersdorf, second by Riker, approved per a roll call vote 5 Yes, 1 Abstained.

FINANCIAL REPORTS:

Motion to approve Treasurer Report for April 2023 offered by Porter, second by Trainer, approved per a roll call vote 6-0.

Motion to amend budget Transfers out of Capital to General in the amount of \$4,801.84, offered by Koett, second by Porter, approved per roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of April 2023 in the amount of \$61,154.07 offered by Porter, second by Rittersdorf, approved per a roll call vote 6-0.

Motion to approve Scram Lake Expenditures for the month of April 2023 in the amount of \$2,082.01 offered by Koett, second by Riker, approved per a roll call vote 6-0.

COMMITTEE REPORTS:

Fire Department:

- April calls: 16 medical, 1 P.I. accident, 2 P.D. accidents, 1 fire alarm, 2 grass fires, 2 wire calls, 1 public assist, 1 vehicle fire, 1 odor investigation (gas leak)
- Monthly training – Search and Rescue, Mayday

From the Chief:

- Request to consider Lindsey Lee Olger for a position on the Fire Department

Motion to accept Lindsey Lee Olger for a position on the Fire Department offered by Riker, second by Koett, approved per a roll call vote 6-0.

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PCI Report: 6 building permits, 9 electrical permits, 6 mechanical permits, 4 plumbing permits.
Total charges \$5,417.00, total due \$4,875.30, total evaluation of projects \$576,894.00.

Planning Commission:

- May 16, 2023 – Ground Pounder Garage

Zoning Board of Appeals:

- May 23, 2023 – Variance Hearing, Section 4.27 – 11820 Podunk Ave.

Zoning Administrator:

- 7 tickets written

CORRESPONDENCE RECEIVED:

None

CORRESPONDENCE SENT:

None

CITIZENS COMMENTS:

None

OLD BUSINESS:

- Pole Barn clean up 11412 Macclain – Fire Withholding
- Great Lakes Energy has been billed
- Banking Services

Motion to leave all Oakfield Township accounts with Commercial Bank in Greenville offered by Koett, second by Dean, approved roll call vote 6-0.

- Mold Inspection – bids – Brad’s Service \$275.00, AQC \$1,500.00

Motion to contract with Brad’s Service for mold inspection offered by Porter, second by Koett, approved roll call vote 6-0.

- Light at White Swan is done
- Scram Lake Sewer System

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Meeting with residents was held on May 3, 2023.

Motion to adopt a resolution to increase Scram Lake Sewer System quarterly fees from \$130.00 to \$200.00 beginning July 1, 2023 offered by Porter, second by Ryker, approved roll call vote 6-0.

Motion to adopt a resolution to spend \$100,000.00 of ARPA funds to repair sand filter for the Scram Lake Sewer System offered by Porter, second by Rittersdorf, approved roll call vote 5-1.

NEW BUSINESS:

- New Copier

Motion to purchase a new copier from Adams Remco for \$7,300.00 and contract for monthly maintenance at the rate of \$50.71 per month offered by Porter, second by Rittersdorf, approved roll call vote 6-0.

- Absent Voter Ballot Drop Box – with video surveillance required by the State of Michigan before the 2024 Presidential Primary election. The State will reimburse townships for the cost and is working with companies to obtain optimum pricing.
- New Election Tabulator and Voter Assist Terminal for the purpose of early voting

Motion to purchase a new Dominion tabulator and a Dominion voter assist terminal from Election Source for \$10,398.00 offered by Koett, second by Trainer, approved roll call vote 6-0.

- Revenue Sharing \$97,713.00, down \$2,976.00
- L-4029 Millage Rate Resolution

Motion to adopt a resolution setting the millage rate for the year of 2023 at .7394 for the Township and .4787 for the fire department was offered by Koett, second by Riker, approved roll call vote 6-0.

- Scram Lake Weed Control

Motion to have Oakfield Township sign authorization allowing PLM to spray Scram Lake at no cost, for the purpose of eradicating invasive Curly Leaf Pond Weed on the lake offered by Dean, second by Porter, approved roll call vote 6-0.

- Deputy Clerk BS&A Authorization

Motion to have Board sign authorization to remove Ashlee Vanderkooi (former Deputy Clerk) as an authorized user of BS&A software and to add Barbara Kaaikala (current Deputy Clerk) as an authorized user offered by Trainer, second by Dean, approved roll call vote 6-0.

CITIZENS COMMENTS:

None.

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BOARD COMMENTS:

- Close Treasurer Office Wednesday, June 14, 2023

Motion to authorize the Treasurer and Deputy Treasurer to be out of the office on Wednesday, June 14, 2023 for a Treasurer outing was offered by Koett, second by Dean, approved roll call vote 6-0.

- Trustee Resignation – Bryan Porter submitted his resignation effective June 21, 2023. Dean thanked Porter for his service. A Board representative to serve in his place on the Planning Commission will be decided at the June meeting.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:34 PM offered by Dean, second by Koett, approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk