

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
September 12, 2023

2023-13

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held September 12, 2023, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 PM

**Present:** Greg Dean, Betsy Koett, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby, Sue Trainer

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for August 8, 2023, offered by Rittersdorf, second by Riker, approved per a roll call vote 5-0, 2 abstentions, having been absent from that meeting.

**FINANCIAL REPORTS:**

Motion to approve Treasurer's Report for August, 2023 offered by Sowerby, second by Trainer, approved per a roll call vote 7-0.

Motion to approve the transfer of funds General Fund to the Capital Fund in the amount of \$16,823.73 for road work offered by Koett, second by Sowerby, approved per roll call vote 7-0.

Motion to approve the transfer of funds ARPA Fund to Scram Lake Sewer Fund in the amount of \$43,399.50 for drain field offered by Sowerby, second by Rittersdorf, approved per roll call vote 6-1.

Motion to approve General Fund Expenditures for the month of August, 2023 in the amount of \$72,969.94 offered by Porter, second by Koett, approved per a roll call vote 7-0.

Motion to approve Scram Lake Expenditures for the month of August, 2023 in the amount of \$44,553.90 offered by Koett, second by Sowerby, approved per a roll call vote 7-0.

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**COMMITTEE REPORTS:**

**Fire Department:**

- August calls: 24 medical, 3 P.I. accidents, 1 P.D. accident, 1 C.O. alarm, 1 grass fire, 7 wire calls, 1 public assist, 3 illegal burning, 3 Spencer assists, 1 Grattan assist, 1 Greenville assist. Two of the wire calls will be billed, using the online billing process
- Monthly training – tender shuttle and aerial support with Sparta, Lowell, Grattan, Cannon, Belding, Montcalm Township, Spencer, and Courtland

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**From the Chief:**

- Request to consider Brooklynn Van Oeffelen for a position on the Fire Department.

Motion to accept Brooklyn Van Oeffelen for a position on the Fire Department offered by Riker, supported by Sowerby, approved per a roll call vote 7-0.

**PCI Report:** 8 building permits, 16 electrical permits, 9 mechanical permits, 5 plumbing permits. Total charges \$7,186.00, total due \$6,467.40, total evaluation of projects \$427,898.00.

**Planning Commission:**

- No meeting in September
- August meeting
  - Woodworking will require a special use permit
  - Ground Pounder Garage site plan approved after requirements were met (see 8/17/23 Planning Commission minutes)

**Zoning Board of Appeals:**

- No meeting

**Zoning Administrator:**

- 2 cases went to court, ordered to clean up the mess
- 2 tickets will be issued by Kurt

**CORRESPONDENCE RECEIVED:**

- ARPA – funds must be dedicated or spent by 12/31/23 in order for townships to receive the extra 5% on revenue sharing. Dean will consult with Township attorney
- EGLE – has issued new flood plane management in Michigan, PCI has copies of maps for enforcement purposes
- Vietnam Veterans of America – POW Recognition Day September 15, 2023

**CITIZEN COMMENTS:**

None

**OLD BUSINESS:**

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- Voter Drop Box – on order, no word from State of Michigan on delivery date
- Consumers Power – billing will now be completed online; will try to do a better job of tree trimming to prevent loss of power during storms
- Master Plan – With Attorney
- FOIA Request – itemized bill has been sent, 50% of funds was received, remaining 50% due by 9/25/23.
- F&V Operations – drain field working/running well
- Lincoln Heights School – New drive will not be installed this year, planned for next year

**NEW BUSINESS:**

- Kent County Prosecutor Chris Becker spoke on juvenile crime in the county and welcomes input toward solutions
- Kent County Community Action – Township remains enrolled as a member
- 16 Mile Road – petition for paving was denied
- Revenue Sharing - \$103,688.00
- Morgan Mills Bridge No. 9 replacement starts October 2, 2023, road will be closed at Kieber Street
- Fire Protection for State Owned Property – Oakfield Township application denied

**CITIZENS COMMENTS:**

None

**BOARD COMMENTS:**

- Koett requested that the June letter to the Fire Chief be placed on the October agenda.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:09 PM offered by Sowerby, second by Porter, approved per a voice call vote.

Sue Trainer  
Oakfield Township Clerk