

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
June 10, 2025

2025-9

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held June 10, 2025, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 P.M.

Present: David Howard, Darcia Kelley, Betsy Koett, Pamela Riker, Ken Rittersdorf, Sue Trainer

Absent: Chad Sowerby

CITIZENS COMMENTS:

Dannie Marko sought an update on the cleanup of the property across from Zain's.

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for May 13, 2025 offered by Koett, second by Riker, approved per voice vote.

FINANCIAL REPORTS:

Motion to approve Treasurer Report for May, 2025 offered by Rittersdorf, second by Trainer, approved per voice vote.

Koett plans to move more money from Commercial Bank to MI CLASS (to earn interest). The local community stabilization check has been received.

Motion to approve General Fund Expenditures for the month of May, 2025 in the amount of \$77,272.66 offered by Koett, second by Rittersdorf, approved per roll call vote 6-0.

Motion to approve Scram Lake Expenditures for the month of May, 2025 in the amount of \$16,348.01 offered by Riker, second by Howard, approved per roll call vote 6-0.

COMMITTEE REPORTS:

Fire Department:

- May calls: 29 medical, 1 P.I. accident, 4 P.D. accidents, 2 structure fires, 1 false alarm, 2 grass fires, 2 wires calls, 2 Spencer assists, 1 Grattan assist
- Monthly Training: small engines

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2025-9

From the Chief:

- Grain rescue tube will be donated by Zook Farm Equipment and has been ordered

PCI Report:

- 33 permits issued
- Total charges \$6,566.00; total due \$5,909.40; total evaluation of projects \$713,174.00

Planning Commission:

- Public hearing Tuesday, June 17 at 7:00 P.M., rezoning request, M-57/Lincoln Lake Rd

Zoning Board of Appeals:

No meeting in May

Zoning Administrator, Kirk Scharphorn:

Working on complaints of people residing in camper trailers in three locations

OLD BUSINESS:

- Scram Lake Sewer - repair of leak paid from Scram Lake Sewer budget
- M-57 road work from Ramsdell to Morgan Mills rescheduled to begin August 7, 2025

NEW BUSINESS:

- Payroll Direct Deposit being explored - no charge by Commercial Bank, Trainer will check with BS&A for details on setting up the process
- Principal of Governance document – signed by the Board, will be hung in Hall hallway
- Annual Audit has been completed
- Township Operating Policies/Credit Card Use Policy

Current policies were discussed and will remain. Kelley reported that the auditor recommended that the Township develop a credit card use policy and presented a sample. Koett will be meeting with other treasurers and will bring additional information from that meeting.

- Updated zoning map has been posted in the Hall and on the website, with copies available for public purchase

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- Potential Fire Department Substation

The possibility of having a fire department substation was discussed. Further information will be gathered before a decision is made.

- HOPE Network – Grant approved, can provide rides at a cost of \$5.00
- Adding battery storage to the wind/solar ordinance will be discussed at July board meeting

CORRESPONDENCE:

None

CITIZENS COMMENTS:

None

BOARD COMMENTS:

Koett inquired whether livestock/horses will be on the Planning Commission agenda. Will be considered after two commercial property zoning requests have been completed.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:31 P.M.

Sue Trainer
Oakfield Township Clerk