

OAKFIELD TOWNSHIP PLANNING COMMISSION
REGULAR MEETING MINUTES
April 15 2025 – APPROVED June 17, 2025

CALL TO ORDER

The regular meeting of the Oakfield Township Planning Commission was held on April 15, 2025 at 10300 14 Mile Road, Rockford, and was called to order by Chairman James Tilton at 7:0 PM.

Attendees: J. Tilton, D. Puszczak, K. Rittersdorf, W. Pelak, J. Beehler, K. Gascho and D. Marko

Absent:

Guests: Darcia Kelly and Richard Craig for petitioner

APPROVAL OF MINUTES

Motion to approve the meeting minutes March 18, 2025 made by D. Marko 2nd David Puszczak.

J. Tilton-Y, D. Puszczak-Y, K. Rittersdorf-Y, W. Pelak-Y, J. Beehler-Y, K. Gascho-Y, and D. Marko-Y in favor.

OLD BUSINESS

Jim Tilton asked as to who gets the information that conditions applied by the Planning Commission to sites are met before building is complete, permits are issued or occupancy is granted. Darcia Kelly stated that she is notified thru PCI for residential issues. The Board of Trustees is considering having PCI take on the commercial issues, pending delivery of cost proposals.

NEW BUSINESS

J Thomas & Sons addition to existing facility- tabled at this time due to the following issues raised:

Existing lot of record does not meet the current minimum 200 ft of road frontage according to existing zoning; existing structure complies with current setbacks and other issues; drawing is missing some details. Plain language of zoning addresses the property size but does not address building expansion within existing boundaries when lot size is grandfathered.

Motion to table the issue by D. Marko, 2nd William Pelak

J. Tilton-Y, D. Puszczak-Y, K. Rittersdorf-Y, W. Pelak-Y, J. Beehler-Y, K. Gascho-Y, and D. Marko-Y in favor.

PUBLIC COMMENTS: NONE

Motion to adjourn by K. Gascho, 2nd David Puszczak

J. Tilton-Y, D. Puszczak-Y, K. Rittersdorf-Y, W. Pelak-Y, J. Beehler-Y, K. Gascho-Y, and D. Marko-Y in favor.

Meeting adjourned at 7:58 pm.

Respectfully submitted,
Dannie Marko