

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 12, 2024

2024-4

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held March 12, 2024, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 P.M.

Present: Greg Dean, Betsy Koett, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby, Sue Trainer

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for February 13, 2024, offered by Rittersdorf, second by Riker, approved per a roll call vote 7-0.

Motion to approve special board meeting minutes for February 20, 2024, offered by Riker, second by Sowerby, approved per a roll call vote 7-0.

FINANCIAL REPORTS:

Motion to approve Treasurer Report for February, 2024 offered by Sowerby, second by Porter, approved per a roll call vote 7-0.

Motion to amend budget Fire New Equipment (101-340-977.000) in the amount of (+) \$2,400.00, offered by Sowerby, second by Porter, approved per roll call vote 7-0.

Motion to amend budget Audit Fees 101-101-807.000 in the amount of (+) \$250.00 offered by Porter, second by Sowerby, approved per roll call vote 7-0.

Motion to amend budget IT & Website 101-101-960.000 in the amount of (+) \$133.75 offered by Porter, second by Koett, approved per roll call vote 7-0.

Motion to amend budget Elections New Equipment 101-262-977.000 (+) \$382.11 offered by Koett, second by Sowerby, approved per roll call vote 7-0.

Motion to amend budget Wages General Elections 101-262-702.000 in the amount of (+) \$1,670.21 offered by Sowerby, second by Riker, approved per roll call vote 7-0.

Motion to amend budget Deputy Treasurer Wage 101-253-703.000 in the amount of (+) \$.04 offered by Koett, second by Sowerby, approved per roll call vote 7-0.

Motion to amend budget Office Supplies School Elections 101-262-727.001 in the amount of (+) \$1.27 offered by Riker, second by Sowerby, approved per roll call vote 7-0.

Motion to amend budget General Fund transfer out to Fire Millage 101-966-995.206 in the amount of (+) \$19,419.41 offered by Porter, second by Rittersdorf, approved per roll call vote 7-0.

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Motion to amend budget, transfer from General Fund to Pumper Fund 101-966-995.752 in the amount of (+) \$100,000.00 offered by Sowerby, second by Riker, approved per roll call vote 7-0.

Motion to transfer funds from Fire Millage to General Fund New Equipment \$15,331.10 offered by Koett, second by Sowerby, approved per roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of February, 2024 in the amount of \$77,276.94 offered by Rittersdorf, second by Sowerby, approved per a roll call vote 7-0.

Motion to approve Scram Lake Expenditures for the month of February, 2024 in the amount of \$1,973.75 offered by Sowerby, second by Porter, approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- February calls: 17 medical, 1 P.D. accident, 2 fire alarms, 2 grass fires, 1 wires call, 1 odor investigation, 1 water rescue, 3 Spencer assists, 1 Grattan assist, 1 Greenville assist
- Monthly training – UTV driver's training and operation

From the Chief:

- Tahoe struck a deer on 3/11/24, working with insurance company for repair

PCI Report:

- 15 permits issued
- Total charges \$6,515.00; total due 5,863.50; total evaluation of projects \$1,128,000.00

Planning Commission:

- No meeting in February or March

Zoning Board of Appeals:

- No meeting

Zoning Administrator:

- 5 tickets written

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CORRESPONDENCE RECEIVED:

- MTA – Public Act 233 Renewable Energy Facilities – windmills, solar panels
- DTE Energy – solar fields
- Courtland Township – Master Plan Update Letter
- Camp Tuhsmeheeta list of open house dates

CITIZENS COMMENTS:

None

OLD BUSINESS:

- Mika Meyers – Public Act 233 – Renewable Energy
- Budget Hearing date was published
- Master Plan – survey will be on the Township website in May
- Budget Hearing and Budget Approval Meeting for 2024-2025 Budget - March 28, 2024 at 6:30 PM

- F & V Operations Professional Services Agreement

Motion to approve the F & V Operations professional services agreement for the fiscal year 2024-2025 offered by Dean, second by Porter, approved per roll call vote 7-0.

- Books will be closed on March 18, 2024

NEW BUSINESS:

- Election Report

The election and canvass have both been certified
A copy of the election results was presented to the Board
90 voters voted during Early Voting, Dean computed the cost per vote to be \$277.77
The next election will be the August 6, 2024 Primary

- US Fire Equipment, LLC – Purchase of Gas Rig and Pump and Tank - \$15,331.10

Motion to approve the purchase of gas rig, pump, and tank from US Fire Equipment, LLC in the amount of \$15,331.10 offered by Sowerby, second by Rittersdorf, approved roll call vote 7-0.

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- Fire Millage Renewal

Motion to approve Resolution #3-12-24 authorizing placing on the August, 6 2024 Primary ballot the renewal of the fire millage for a period of 8 years, from 2024 through 2031, at a rate of .4787 mills offered by Sowerby, second by Rittersdorf, approved roll call vote 7-0.

- Scram Lake Weed Control

Motion to authorize the Scram Lake Association to apply for a permit to treat invasive weed species on the two Township-owned lots on Scram Lake offered by Dean, second by Sowerby, approved per roll call vote 6-0, Trainer abstained.

- Scram Lake Purple Loosestrife

Motion to authorize the Scram Lake Association to pursue treatment of invasive species purple loosestrife on the two Township-owned lots on Scram Lake offered by Dean, second by Sowerby, approved per roll call vote 6-0, Trainer abstained.

- Cemetery Sexton Contract

Motion to renew the 2024-2025 cemetery sexton contract with John Venman offered by Trainer, second by Dean, approved roll call vote 7-0.

- Audit Agreement

Motion to approve the 2024-2025 audit agreement with Siegfried & Crandall offered by Trainer, second by Porter approved roll call vote 7-0.

- Rawson's Roofing - \$2,800.00

Motion to accept the \$2,800.00 bid from Rawson's Roofing for new shingles on the township pavilion offered by Sowerby, second by Riker, approved roll call vote 7-0.

- Revenue Sharing - \$108,857.000

CITIZENS COMMENTS:

None

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BOARD COMMENTS:

None

ADJOURNMENT: There being no further business, the meeting adjourned at 7:16 PM offered by Sowerby, second by Porter, approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk