

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
October 11, 2022

2022-15

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held October 11, 2022 at 7:00p.m. with all board members present in Oakfield Township.

**Present were:** Greg Dean, Bryan Porter, Betsy Koett, Ken Rittersdorf, Pamela Riker & Sue Trainer

**Absent:** Chad Sowerby

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for September 13, 2022 offered by Rittersdorf second by Riker approved per a voice vote 6-0.

Motion to approve Election Commission meeting minutes for October 6, 2022 offered by Koett second by Dean approved per a roll call vote 3-0.

**FINANCIAL REPORTS:**

Treasurer informed the Board that for the first time they sent out follow-up reminders to people who hadn't paid their taxes yet and they have had a very good response. They collected over an additional \$100,000 and it only cost about \$100 to do it. She also informed the Board that a citizen was checking a website that shows unclaimed monies due to people and he noticed that the Fire Department showed less than \$100 but for Oakfield Township Treasurer it was over \$250.00. Consequently, the Deputy Treasurer filled out the paperwork to process the claim for these funds.

Motion to approve Treasury Report for September 2022 offered by Porter second by Riker approved per a roll call vote 6-0.

Motion to approve the transfer of fund Fire Millage to General Fund-Wages-Repairs-Equipment in the amount of \$5,869.60 offered by Porter second by Koett approved per a roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of September 2022 in the amount of \$50,690.45 offered by Koett second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve Scram Lake expenditures for the month of September 2022 in the amount of \$3,204.25 offered by Koett second by Riker approved per a roll call vote 6-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- September calls. Had 20 calls-10 medical, 2 P.I. Accidents, 5 P.D. Accident, 1 fire alarm, 1 grass fires & 1 Assist Spencer.
- Monthly Training-Water shuttle training using Tender to Pump to Engine.

**From the Chief:**

- 10/31/2022 Halloween Program at the Fire Station
- 11/06/2022 Family Picnic at the Fire Station
- 02.25/2023 Chili Cookoff in the Fire Station

**PCI Report:** 9 building permits, 15 electrical, 11 mechanical & 4 plumbing. Total charges \$7,866.00, total due \$7,079.40, total evaluation of projects \$654,552.00.

**Planning Commission:**

- Site Plan approved for private road off from Harvard next to the Township Hall

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- Child Care Ordinance public hearing 10-18-22.

**Zoning Board of Appeals:**

- No meeting in September

**Zoning Administration:**

- Finishing up clearing up the rest of the previous tickets.
- Garage on McClain that burned, we are going to clean-up. We have the money from the insurance company and the gentleman isn't cleaning it up so the Township is going.

**CORRESPONDENCE Received:**

- Consumer Power-going to be doing tree trimming in the area.

**CITIZEN COMMENTS:**

- None

**OLD BUSINESS:**

- Oakfield Dam-Horseshoe Lake Dam-going to do Oakfield Dam project this Fall. Horseshoe Lake Dam on Stacy going to start working on it in November. There is a problem on Stacy so they are going to close the road for 4 weeks due to the traffic of people bringing their kids to school and dropping them off. So with the additional construction equipment Dean requested that the County install temporary lights on the corner of Stacy and Lincoln Lake. He is still waiting to hear back from the County on it.
- Meeting with Sexton- Dean and Trainer met with John Venman, the sexton to discuss his services. He stated he was looking for additional help but couldn't find any so he was open to us either looking for someone to help him or finding a different sexton. Consequently, we are searching for either one of these options.
- 10447 Poplar-Sewer charge-this is the home that had the breaker panel problem. The gentleman got it fixed so we aren't going to bill him.
- Building at Sewer Drain Field- It was suggested to get a shipping container to place here but due to a Township ordinance we didn't think we could do this. However, the attorney said we can use one due to it being used for an essential service.

Motion to approve looking into getting a shipping container to use at the sewer drain field so they can store their equipment offered by Koett second by Rittersdorf approved per a roll call vote 6-0.

**NEW BUSINESS:**

- Repeal of animal control ordinance. Ordinance #101122

Motion to repeal the animal control ordinance offered by Dean second by Porter approved per a roll call vote 6-0.

- Addorio Technologies-Founder passed away so Addorio is being consolidated into Kore/Hi.

Motion to approve hiring Kore/Hi to perform our IT services in place of Addorio offered by Porter second by Rittersdorf approved per a roll call vote 6-0.

- Close the office on Election Day.

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Motion to approve closing the office on election day-November 8, 2022 offered by Dean second by Riker approved per a roll call vote 6-0.

- Fire Auxiliary Dates-November 17, 2022 @ 6:30 Fire Fighter Appreciation Night
- Lawn Care & Snowplowing Bids- Received bids from Building Bridges Professional Services, Precision Cut Lawncare, Schofield Lawn care & O'Dowd Lawncare.

Motion to approve contracting with O'Dowd Lawncare offered by Dean second by Rittersdorf approved per a roll call vote 6-0.

- Clerk stated that the State and Federal government have made funds available called HAVA Funds to be used to purchase additional election equipment. Oakfield qualifies for \$4,500 in reimbursable funds. Township could use 2 new computers that are used for poll books and another DYMO Label maker.

Motion to approve spending about \$1,650 to purchase these items offered by Trainer second by Porter approved per a roll call vote 6-0.

**CITIZENS COMMENTS:**

- None

**BOARD COMMENTS:**

- Treasurer wanted to know if we remove the cemetery flags after Veteran's Day Clerk stated that they stay out there all year round until they are replaced a week or so before Memorial Day.
- Oakfield Cemetery tree removal-Large Hemlock Tree was struck by lightning and needs to be taken down.

Motion to approve the tree removal at a cost of about \$4,000.00 offered by Dean second by Koett approved per a roll call vote 6-0.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:40 pm offered by Porter second by Riker approved per a voice vote 6-0.

Susan Trainer  
Oakfield Township Clerk