

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 14, 2023

2023-2

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held February 14, 2023 at 6:29p.m. with all board members present in Oakfield Township.

Present were: Greg Dean, Betsy Koett, Ken Rittersdorf, Pamela Riker, Chad Sowerby, Bryan Porter & Sue Trainer

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for January 10, 2023 offered by Rittersdorf second by Sowerby approved per a voice vote 7-0.

Motion to approve special board meeting minutes for February 7, 2023 offered by Koett second by Porter approved per a voice vote 7-0.

FINANCIAL REPORTS:

Motion to approve Treasury Report for January 2023 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to amend budget Oakfield Dam (101-265-886.000) in the amount of (+) \$1,240.82 offered by Koett second by Porter approved per a roll call vote 7-0.

Motion to amend budget transfers out of General to Capital (101-966-995.401) in the amount of (+) \$490,000.00 for Road improvements offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve the transfer of funds General Fund to the Capital Fund- in the amount of \$500,000.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve the transfer of funds ARPA Fund to General Fund in the amount of \$7,578.00 for Fire Department masks offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve the transfer of funds Fire Millage to General Fund in the amount of \$25,781.51 for Fire Department air bottles and 2 air packs offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of January 2023 in the amount of \$90,237.76 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of January 2023 in the amount of \$2,846.87 offered by Porter second by Riker approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- January calls. 23 calls-18 medical, 1 P.I. Accidents, 3 P.D. Accidents & 1 Wire Calls.
- Monthly Training-Ice/Water rescue-no ice so became open water rescue.

From the Chief:

- All trucks were serviced over the last month. Engine 22 needed a steering U-joint and oil sending junction repair.

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- Smoke House/Trailer-Montcalm Township would like to take it over. We would still have the right to use it.

Motion to approve the transfer of the trailer ownership over to Montcalm Township Fire Department offered by Sowerby second by Riker approved per a roll call vote 7-0.

- Polaris UTV-would like to purchase a rescue UTV for about \$70,000.00 of ARPA Funds.

Motion to approve the sign purchase order for the Polaris UTV offered by Porter second by Riker approved per a roll call vote 5-2

PCI Report: 1 building permit, 7 electrical, 9 mechanical & 2 plumbing. Total charges \$3,588.00, total due \$3,229.20, total evaluation of projects \$108,072.00.

Planning Commission:

- Last month's meeting-special use-approved a building being built across the street from a lake lot.
- February 21, 2023 meeting-Site plan review for CTS Equipment 11500 Morgan Mills-a new business with outside sales.

Zoning Board of Appeals:

- No meeting

Zoning Administration:

- Hired Kurt from PCI to issue tickets and we were only charged \$2,050.00 for writing the tickets and his court appearance. Worth the money.

OLD BUSINESS:

- F&V Operations-Storage of Scram Lake Supplies will go in the barn where the Smoke House/Trailer was once it's gone.
- Wabasis Ave & MacClain street paving project-Approved by the Road Commission.
- Wabasis Ave & MacClain street paving project-Needs Township Board approval. Wabasis will be this year and MacClain next year. Total for MacClain is \$1,300,000.00, Township share is \$715,000.00. Wabasis paving total cost \$610,000.00, Township share \$335,500.00

Motion to approve Wabasis & MacClain paving offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

- Trees in Oakfield Cemetery-No need for spraying.
- Five Lakes Dam done-No assessment to Oakfield Township.
- Traffic on M-57 FOIA request-Got 2 reports from the State Police. They wrote 16 tickets in one year. Kent County Sheriff wrote 8.

NEW BUSINESS:

- Board of Review-Scheduled for March 13 from 2:00-5:00pm and 6:00-8:00pm and March 14 from 9:00am-noon and 1:00-4:00pm.
- MTA Conference-Clerk requested to attend the MTA Conference in Traverse City from April 17-20, 2023 with a cost of \$1,532.38.

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Motion to approve Clerk attending conference offered by Koett second by Sowerby approved per a roll call vote 7-0.

- First right of refusal for property having back taxes-9977 NE Swem St. Rockford, MI the Louis Anderson property that we condemned. Township has already been reimbursed for cost for asbestos abatement and house demolition. Back tax amount in February \$39,545.28 will be \$40,252.32 in March.

Motion to pass on taking possession of this property offered by Dean second by Sowerby approved per a roll call vote 7-0.

- Ice in the parking lot-Treasurer brought up the issue that we need to keep the ice clear because people were complaining when they came to pay taxes and bills.
- Assessing Office-smells moldy. Found mold in the Fire Chief's office when they did the remodel. Going to look into having a company come out and look at these spots.
- Employee wages for the 2023-2024 budget year. Treasurer and Clerk proposed a 15% increase

Motion to approve 15% wage increase offered by Koett second by Porter not approved per a roll call vote 4-3..

- Employee wages for the 2023-2024 budget year. Treasurer and Clerk proposed a 12% increase

Motion to approve 12% wage increase offered by Koett second by Trainer not approved per a roll call vote 4-3.

- Employee wages for the 2023-2024 budget year. Supervisor proposed a 10% increase

Motion to approve 10% wage increase offered by Sowerby second by Dean approved per a roll call vote 5-2

- Tax assessor wage for the 2023-2024 budget year raise from \$45,361 to \$49,689.75

Motion to approve wage increase offered by Dean second by Sowerby approved per a roll call vote 6-1.

- Wage Resolutions for elected officers except for the Supervisor of 10% with the Fire Chief receiving 7% due to 3% insurance increase.

Motion to approve 10% increase offered by Sowerby second by Porter approved per a roll call vote 5-2.

Motion to approve 7% increase offered by Sowerby second by Porter approved per a roll call vote 5-2.

- Budget hearing-March 30, 2023 6:30pm for 2023-2024 budget
- Budget approval meeting-March 30, 2023 7:00pm for 2023-2024 budget.

CITIZEN COMMENTS:

None

BOARD COMMENTS:

- Supervisor brought up the Lincoln Heights School student drop-off and pick-up issue. He attended the Greenville School Board meeting on Feb. 13, 2023 and told them that they needed to put a drive in to eliminate the traffic congestion before someone gets hurt. The Board said they couldn't afford it since the millage failed and it would cost them \$1.2 million to pave 1,200 feet. The Supervisor figured up the cost based on the paving quotes we've gotten and he said they should be able to do it for \$300,000. The Board promised him they would look into it.

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ADJOURNMENT: There being no further business, the meeting adjourned at 7:44 pm offered by Sowerby second by Porter approved per a voice vote 7-0.

Susan Trainer
Oakfield Township Clerk