

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
September 13, 2022

2022-14

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held September 13, 2022 at 7:00p.m. with all board members present in Oakfield Township.

**Present were:** Greg Dean, Bryan Porter, Betsy Koett, Ken Rittersdorf, Pamela Riker, Chad Sowerby & Sue Trainer

**Absent: None**

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for August 9, 2022 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve Treasury Report for August 2022 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve the transfer of fund Capitol Fund to General Fund-Roads in the amount of \$5,993.30 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve the transfer of fund Fire Millage to General Fund in the amount of \$100.00 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of August 2022 in the amount of \$65,430.44 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of August 2022 in the amount of \$3,904.31 offered by Sowerby second by Riker approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- August calls. Had 30 calls-17 medical, 3 P.I. Accidents, 1 fire alarm, 5 wire calls, 1 odor investigation & 3 Assist Spencer.
- Monthly Training-Dry hydrants, new hydrant has been installed at 13 Mile and Podunk at the new bridge. All others were cleaned and tested.

**From the Chief:**

- Two invoices were paid this month: Consumers Energy for the 2 house fires and Al Lehman for Sandy Bottom, totaling \$9,695.00.
- Pump and ladder testing were done-no issues. Also some SEBA bottles were tested. Up on all of our maintenance for the year.

**PCI Report:** 14 building permits, 4 electrical, 6 mechanical & 2 plumbing. Total charges \$10,153.00, total due \$9,137.70, total evaluation of projects \$1,588,910.68.

**Planning Commission:**

- No meeting last month
- There will be a meeting in September for a private road site plan review & to review the Child Care Ordinance change.

**Zoning Board of Appeals:**

- No meeting in August

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**Zoning Administration:**

- Clean up of house at corner of Heintzelman & M-57 and north of Harvard are done.
- Four people who were ticketed didn't show up in court.

**CORRESPONDENCE Received:**

- Charter Cable-Sent us a letter because of a meeting we had set up with them. The letter couldn't be shared because it is a confidential map showing the areas that Charter covers.

**CORRESPONDENCE Sent:**

- None

**OLD BUSINESS:**

- Oakfield vs. Cremeans-House on the corner of Heintzelman & M-57. Amount to be added to the taxes for clean up. The bill was \$3,586.10.
- Motion to approve adding the \$3,586.10 to the person's taxes offered by Sowerby second by Riker approved per a roll call vote 7-0.
- Oakfield Dam-Project is a go. Mr. Scott has signed the paperwork. Some time this Fall they will get started on it.
- Dam on Stacey for Horseshoe Chain of Lakes-Met with the man who owns the property. The trees were counted that he wants to be paid for. Not sure if the Drain Commission has signed the paperwork or not.
- Meeting with Charter-Broadband-Christensen reported on this. Met with Marilyn from Charter to discuss current and future coverage. They are saying to add coverage is very expensive. It sounds like you have to be in a partnership with one of the companies to be able to apply for grants. It's a very complicated process. We are still looking into options but not finding any right now.
- Meeting with Sexton on Wednesday, September 14, 2022-Dean and Trainer have a meeting with the current Sexton to discuss his service.

**NEW BUSINESS:**

- Kent County Sheriff's Department-Animal Control Operations- Lt. John DeGroot was present to tell us about this. The operation was under the Health Department but because of the State money drying up the Sheriff's Department took it over on July 1, 2022. The County has drawn up an ordinance to handle the Animal Control so because of that they would like us to resend our ordinance. If we don't they wouldn't have the right to enforce their ordinance. He handed out a copy of the ordinance to every Board member. Our attorney recommended that we resend our ordinance. Voting on this will be added to next month's meeting.
- Scram Lake Sewer-F&V was called to a house on the lake. They found that the system in the home was shut down because the breakers were set up wrong. F&V only handles cost for items outside the house not inside. The home owner was contacted to see if he had fixed the breakers. He hasn't so we will be sending him a bill for \$240.38 for the work that F&V did. Also F&V requested that a storage shed be built for them to store parts in. The quote they sent us was \$6,634.00 for a 8' x 10" shed. The Board feels this is too costly so we are going to look into purchasing one ourselves.
- Revenue Sharing-\$117,165.00 – May & June.

## REGULAR MEETING

September 13, 2022

- L-4029 was returned from the County Clerk
- Township Audit for 2021-2022-Every Board member got a copy of the completed audit.
- EGLE – FEMA Flood Plan Insurance-Need to change our ordinance because the government made a change. Sent to the attorney. Will go to the Planning Commission when we get it back.
- Elizabeth Zalenski-Our Deputy Assessor resigned to take a job in Big Rapids.
- Advertise for new assistant to the Township Assessor.

Motion to approve advertising on our digital sign and website for this position offered by Dean second by Sowerby approved per a roll call vote 7-0.

**CITIZENS COMMENTS:**

- None

**BOARD COMMENTS:**

- Clerk sent a letter to the monument companies regarding not delivering headstones to cemeteries without a foundation in place.
- Porter asked about the light in the White Swan Cemetery. Don't have a solution at this time. May add this to next year's budget.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:01 pm offered by Sowerby second by Riker approved per a voice vote 7-0.

Susan Trainer  
Oakfield Township Clerk