

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
December 14,, 2021

2021-15

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held December 14, 2021 at 7:00p.m.with all board members present in Oakfield Township.

**Present were:** Greg Dean, Chad Sowerby, Betsy Koett, Ken Rittersdorf, Pamela Riker, Bryan Porter & Sue Trainer

**Absent:**

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for November 9, 2021 offered by Koett second by Sowerby approved per a roll call vote 6-1, Porter abstained,

**FINANCIAL REPORTS:**

Motion to approve Treasury Report for November 2021 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve transfer of funds from Fire Millage to General Fund in the amount of \$3,800.00 for remainder of new command vehicle purchase offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of November 2021 in the amount of \$51,791.23 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of November 2021 in the amount of \$1,429.57 offered by Koett second by Sowerby approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- Fire Chief on vacation. Deputy Fire Chief attended. November had 34 calls-22 medical, 2 P.I. accident, 2 P.D. accident, 1 structural fire, 1 fire alarm,2 wire call, 1 vehicle fire,2 assist Spencer & 1 assist Grattan. Busiest year ever, 430 calls as of 12/14/21.
- Monthly Training-Split into 4 nights, 4 groups for a road trip to Kent County Dispatch Center to view their operation.
- **From the Chief**-The new Command vehicle is not ready yet. There was an issue regarding the wiring of some of the equipment. Once this is complete will get the inspection done by the State of Michigan.
- Emily Mae Paulsen was presented to the Board for approval to become a firefighter for Oakfield Township. Emily has 4 years of firefighting and medical experience and has recently moved into the area. She is fully Fire and Medical certified.

Motion to approve Emily Paulsen to join the Fire Department offered by Sowerby second by Riker approved per a roll call vote 7-0.

**PCI Report:** 5 building permits, 7 electrical, 17 mechanical, 5 plumbing & 1 old mechanical. Total charges \$6,645.00, total due \$5,980.50, total evaluation of projects \$449,200.00.

Received the bill for the 17 tickets that PCI wrote and it was \$2,300.00 which is very low compared to when the Township was handling it.

**Planning Commission:**

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- No meeting last month and no meeting next month.

Motion to approve cancelling next months meeting offered by Dean second by Porter approved per a roll call vote 7-0.

**Zoning Board of Appeals:**

- Meeting rescheduled for January 25, 2021 for Automation Ideas. Notices will be sent out again.

**Zoning Administration:**

- 2 people going to court. 1 on Heintzelman and 1 on Harvard.

**CORRESPONDENCE Received:**

- Care Resources Pace-Homecare system expanding their area into Ionia County they already service Kent.
- Michigan Liquor Control Commission-Notified that Dollar General here on M57 has been issued a beer and wine license.

**CORRESPONDENCE Sent:**

- None

**CITIZENS COMMENTS:**

- None

**OLD BUSINESS:**

- Road Budget for 2022-2023-Report-nothing done this Summer. We were too late to get in. Engineering work will start on Wabasis 15 Mile to Mc Clain and Mc Clain 15 Mile to Heintzleman. All engineering work to check roads and culverts to determine which road we will pave first. Dust layer remains the same at \$25,000.00, minor construction \$25,000.00, total of \$125,000.00. \$75,000.00 for construction plus dust layer & minor construction.
- Motion to approve road budget offered by Koett second by Sowerby approved per a voice vote 7-0.
- Satterlee Lane vacation-Group that tried to recover piece of property cost the Township \$435.00 in attorney fees.
- Spencer Township-A letter was produce by the Fire Chief and approved by the Supervisor. It was sent to Spencer on Thursday, December 9, 2021. Letter was sent because Dean talked to Knapp, Spencer's Supervisor regarding their firefighters not running calls and our firefighters having to run them. Knapp said he would look into it and get back with Dean and he never did. Letter states we will not refuse mutual aid but if we have to run primary because they toned out we will bill them. Actually Spencer isn't a part of the mutual aid. Our runs are up a lot this year and we can't afford to be doing their runs, too.
- American Rescue Plan Fund-Dean has a bid coming on an air filtration system and looking into a new rescue truck new cab and chassis because of our reoccurring mechanical issues with our current truck that have cost us over \$2,000.00 so far this year.

**NEW BUSINESS:**

- Fire Auxiliary-Molly Seekamp sent her letter of resignation to the Clerk effective December 31, 2021. Only 1 person remaining on auxiliary. Will try to get additional people involved.
- Redistrict at County level- 2 new County Commissioner-Diane Jones will no longer be our commissioner after next election. The County Board of Commissioners redistrict and added 2

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commissioner so instead of 19 there will be 21. Dean went to the Supervisors meeting on 12/13/21 and asked the new county administrator if he thought it was necessary and he responded that if you get more people in the County you need more commissioners. Dean disagreed but they are going to have an election and add 2 more commissioners at \$21,000/each, \$42,000/year plus any benefits and perks that they will get.

- December Oakfield Township Board of Reviews-Met on December 14, 2021..
- Sewer permits were \$200, we need to increase permits to \$300 due to F & V taking over.

Motion to approve increase price of permits offered by Dean second by Porter approved per a roll call vote 7-0.

- Woodbeck weed control district-PLM contract

Motion to approve new contract offered by Dean second by Sowerby approved per a roll call vote 7-0.

- Recovery of funds from Cowan Lake Sewer District-Bill sent to Grattan Township for \$5,935.20
- Cowan Lake Sewer S.A.D.-Resolution & PDF regarding the proposed partial vacation of the special assessment roll-project is done and grants are in the partial vacation is a reduction in the yearly price to the residents. Resolution #12-14-21

Motion to approve resolution 12-14-21 offered by Sowerby second by Koett approved per a roll call vote 7-0.

**CITIZENS COMMENTS:** None

**BOARD COMMENTS:** Porter will be out of town for January Board meeting.

- **Dean wished everyone a Merry Christmas. Also stated that the BS&A Software budget is almost complete and a new copy of the budget should be available as of the first of next year.**

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:44 pm offered by Sowerby second by Riker approved per a voice vote 7-0.

Susan Trainer  
Oakfield Township Clerk