

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 10, 2022

2022-16

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held November 10, 2022 at 7:00p.m. with all board members present in Oakfield Township.

Present were: Greg Dean, Betsy Koett, Ken Rittersdorf, Pamela Riker, Chad Sowerby & Sue Trainer

Absent: Bryan Porter

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for October 11, 2022, offered by Koett second by Riker approved per a voice vote 5-0, Sowerby abstained.

FINANCIAL REPORTS:

Treasurer informed the Board that the Township received another State of Michigan revenue sharing check on the 2nd of November in the amount of \$122,087.00.

Motion to approve Treasury Report for October 2022 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve the transfer of fund Cemetery to General Fund- in the amount of \$900.00 for tree trimming offered by Sowerby second by Riker approved per a roll call vote 6-0.

Motion to approve the transfer of fund Capital Fund to General Fund- in the amount of \$5,691.84 for road work offered by Koett second by Riker approved per a roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of October 2022 in the amount of \$72,870.48 offered by Riker second by Sowerby approved per a roll call vote 6-0.

Motion to approve Scram Lake expenditures for the month of October 2022 in the amount of \$7,401.59 offered by Koett second by Rittersdorf approved per a roll call vote 6-0.

COMMITTEE REPORTS:

Fire Department:

- October calls. Busy month had 38 calls-32 medical, 2 P.D. Accidents, 2 illegal burning, 1 odor investigation & 1 Assist Spencer.
- Monthly Training-ASHER/RTF KCEMS Protocol went into effect November 1st.

From the Chief:

- We have received 3 sets of ballistic gear consisting of vest (with plates) and helmets, acquired through a grant from Kent County.

PCI Report: 12 building permits, 15 electrical, 16 mechanical & 6 plumbing. Total charges \$10,582.00, total due \$9,523.80, total evaluation of projects \$1,151,824.23.

Planning Commission:

- Passed the Child Care Ordinance to send to the Board
- Special Use hearing-November 15, 2022, Welding Shop on Old 14 Mile Rd.

Zoning Board of Appeals:

- No meeting in October

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Zoning Administration:

- Will issue a ticket up on Stacy. Man running a tree service out of his home.

CORRESPONDENCE Received:

- Ferguson vs. Oakfield-Dropped their abandonment of some Township property.
- Kent County Drain Commission-Sent the Supervisor all the paperwork for the project on Stacy.

CORRESPONDENCE Sent:

- Kent County Road Commission-Supervisor sent a letter to them regarding their denial of the installation of a temporary traffic light on Stacy Road at Lincoln Lake during the construction project.

CITIZEN COMMENTS:

- None

OLD BUSINESS:

- Deputy Assessor Posting-Had 2 candidates apply. 1 Never returned the Assessor's phone call to set up a time for an interview. The other candidate-Ben Albin is certified and accredited. The Assessor recommended that we hire him.

Motion to approve hiring Ben at \$15.50/hour to work 2 days/week on Tuesday and Wednesday offered by Dean second by Sowerby approved per a roll call vote 6-0.

- Horseshoe Lake Dam Project-Haven't started it yet. Set up signs on 11/10/2022. Dean called Jerry Burns at the Road Commission to have him tell the Drain Commission to get started.
- Podunk Dam Project-This is a go to start sometime this month. Extending the berm.
- Building at Scram Lake Drain Field- Dean checked on purchasing a shipping container at a cost of \$3,000 but there isn't really any room for it. To put up a building would cost \$6,000. However, if we clean out the pole barn behind the Township offices we would have room for the items to be stored in it.

NEW BUSINESS:

- Child Care Ordinance Amendment-Planning Commission recommended to pass it. Ordinance #111022.

Motion to adopted the Child Care amendment offered by Dean second by Koett approved per a roll call vote 6-0.

- Prien & Newhof Services Agreement-Have done business with them for years. They have a change at their office so we need to renew our service agreement with them.

Motion to approve to continue to use their services offered by Koett second by Sowerby approved per a roll call vote 6-0.

- Road paving informational meeting for Wabasis & Mac Clain November 9, 2022 @ 7pm-Had meeting and only 10 people showed up. They are all for having it done. The meeting went well. There will be a county hearing regarding it on the 10th of December.

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- Election Report-Clerk didn't have full report yet. Gave absentee numbers. It was a very busy day. Will have full report at December meeting. Supervisor mentioned that Proposal 2 passed so there will be some changes and extra expenses due to this.
- Holiday Hours for 2023-the Board recommended removing Juneteenth and being closed on Thursday when Veteran's Day observance is on Friday. All the rest of the Holiday Hours were okayed. Treasurer requested changing the starting time for the Board meetings to an earlier time. Will put this on the agenda for the December meeting.

Motion to approve only the Holiday Hours and being closed only on the actual Veteran's Day offered by Koett second by Rittersdorf approved per a roll call vote 6-0.

- Fire Chief's Insurance Renewal-Clerk will get additional information on new rates.

Motion to approve tabling approval of Fire Chief's Insurance Renewal till December meeting offered by Dean second by Rittersdorf approved per a voice vote 6-0.

BOARD COMMENTS:

- Treasurer told the Board that the Fire Fighter Appreciation night is Thursday, November 17 @ 6:30pm. The Board is invited.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:48 pm offered by Koett second by Rittersdorf approved per a voice vote 6-0.

Susan Trainer
Oakfield Township Clerk