

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 9, 2021

2021-4

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held March 9, 2021 at 7:00p.m. with all board members present in Oakfield Township.

Present were: Greg Dean, Chad Sowerby, Betsy Koett, Bryan Porter, Ken Rittersdorf, Pamela Riker & Sue Trainer

Absent:

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for February 9, 2021 offered by Sowerby second by Riker approved per a voice vote 7-0.

Motion to approve special meeting minutes for March 2, 2021 Budget Workshop offered by Sowerby second by Porter approved per a voice vote 7-0.

FINANCIAL REPORTS:

Motion to approve Treasury Report for February 2021 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend Clerical account #101-703 in the amount of \$966.00 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend Township Audit Fees account #101-807 in the amount of \$120.00 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to amend Deputy Clerk account #215-703 in the amount of \$.04 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to amend Fire Chief's Salary account #336-701 in the amount of \$1936.58 offered by Koett second by Riker approved per a roll call vote 7-0.

Motion to amend Transfers to Fire Mileage Savings account #999-002 in the amount of \$18,038.32 offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve the transfer from Fire Millage to General Fund New Equipment \$6,756.95 offered by Porter second by Koett approved per roll call vote 7-0

Motion to approve General Fund expenditures for the month of February 2021 in the amount of \$354,098.83 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of February 2021 in the amount of \$1,510.57 offered by Riker second by Koett approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 33 calls for February 20 medical, 2 P.I. accidents, 2 P.D. accidents, 2 structure fires, 1 fire alarm, 2 C.O. alarms, 2 vehicle fire, 1 odor investigation, 1 Assist Spencer.
Monthly Training – CPR Refresher.

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PCI Report: 3 building permits, 22 electrical, 11 mechanical, 2 plumbing, & 1 fireplace. Total charges \$5,317.00, total due \$4,785.30, total evaluation of projects \$145,000.

Planning Commission: No February meeting. Meeting on March 31, 2021 @ 7:00pm for a site plan review for the Dollar General.

Zoning Board of Appeals: No February meeting

Zoning Administration: Contract next month for PCI for 6 month trial run to handle tickets.

CORRESPONDENCE RECEIVED:

- Kent County Road Commission-Spring weight limits are on.
- Kent County Sheriff's Department-First report since COVID started-Dean has copy if anyone wants to review it.

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- Close the books-March 11, 2021.
- Budget Hearing-March 30, 2021 @ 7:00pm
- Budget Approval Meeting-March 30, 2021 @ 7:15pm
- March 25, 2021 copy of 2021-2022 proposed budget will be at Secretary's desk available to the public for review.

NEW BUSINESS:

- Flat River District paper work has been filed with the State of Michigan.
- Revenue Sharing- State of Michigan-\$83,823.00.
- Planning Commission and Zoning Board of Appeals-Gary Olger resigned due to health issue. Posted his position on Township electronic board.
- Kent County Designated Assessor Contract signed with Kent County. Required by State that have to have a designated assessor. If State takes it over it is \$55.00/hour.
- PCI Contract ready in April
- Assessor Contract ready for April Board meeting.
- Fire Department Well Report filed with the State of Michigan.

BOARD COMMENTS:

- Is there a list of citizens to get zoning violations tickets as of April 1, 2021? Yes, there will be no further warnings, just tickets issued.
- BS&A Software-Called and got a further explanation of costs. May add this to the 2022-2023 budget.

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- Point & Pay-\$50.00/month charge regardless of use. Invoice Cloud another software company. They interact with BS&A but they are \$200.00/month. Another company G & G is a free service but they don't interact with BS&A. Would have to enter interaction in by hand. Will review for future approval.
- Looking into changing banks. TCF is now charging us a \$10.00 fee per account and has become difficult to deal with.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:45 pm offered by Rittersdorf second by Riker approved per a voice vote 7-0..

Susan Trainer
Oakfield Township Clerk