

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 14, 2015

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held April 14, 2015 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, April Decess, Larry Parker, Chad Sowerby, Bryan Porter and Ken Rittersdorf

Absent: NA

APPROVAL OF MINUTES:

Motion to approve Special Board Meeting minutes for March 7, 2015 offered by Porter second by Rittersdorf approved per a voice call vote 7-0.

Motion to approve regular meeting minutes for March 10, 2015 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0.

Motion to approve Special Meeting Budget Hearing minutes for March 28, 2015 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to approve Special Meeting Budget Approval minutes for March 28, 2015 offered by Sowerby second Rittersdorf by approved per a roll call vote 7-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for March 2015 as presented offered by Porter second by Rittersdorf was approved per a roll call vote 7-0.

Motion to amend the budget account number 336-770 (Fire Dept. Maint. & Repair) in the amount of \$2,064.14 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to transfer funds from the Capital Fund to the General Fund in the amount of \$64,949.98 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of March 2015 in the amount of \$113,261.09 offered by Sowerby second by Parker was approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of March 2015 in the amount of \$1,580.01 offered by Parker second by Sowerby was approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 16 runs
- Fire report on file
- The fire chief approached the board with the idea of implementing a Fire Cadet program. The suggestion was made that he write up a proposal to be submitted to the insurance companies (General Liability and Workers Compensation) to get their feedback on cost and liability before moving forward with a vote.

Motion that we purchase the CET Portable Pump as presented offered by Dean second by Mason approved per a roll call vote 7-0.

PCI Report: report on file

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Planning Commission: Held their quarterly meeting last month, their minutes are on file.

Motion to cancel planning commission meeting for April offered by Mason second by Dean approved per a voice vote 7-0.

Board of Zoning Appeals: Meeting on 4/15/2015 to approve the minutes from their meetings last month.

Zoning Administrator: on file

CORRESPONDANCE RECEIVED:

- **Charter Cable** – 2 Letter: Channel lineup changes; on file
- **Michigan Department of Environmental Quality:** On file
- **Kent County Road Commission:** Weight restrictions are lifted as of 4/15/2015 @ 6 AM
- **MTA Workshops:** Dean read the notices regarding the new trainings being offered at this time.

Motion that if anyone would like to attend these trainings that we pay for them offered by Dean second by Porter approved per a voice vote 7-0.

Special Speakers

- *Kent County Road Commissions:* (Steve Warren and Jerry Byrnes) Presentation Report on file.
- *Kent County Agricultural Preservation Board (Dennis Heffron):* Presentation Report on file.

CITIZEN'S COMMENTS:

A citizen asked the Road Commission about the culvert on Podunk and what the status of that project is. It was explained that they are waiting for the water levels to go down before they begin that project.

OLD BUSINESS:

- **Oakfield Fire Department Training and Education Agreement**
Motion to approve the use of the new Training/Education Agreement (form # 2015-01; revision date 4/14/2015) offered by Dean second by Parker approved per a roll call vote 7-0.

NEW BUSINESS:

- **Guidelines for Poverty Exemptions:** A resolution was drafted to update the guidelines.
Motion to approve Resolution # 2015-09 Guidelines for Poverty Exemptions offered by Porter second by Rittersdorf approve per a roll call vote 7-0.
- **Work Order Kent County Road Commission:**
Motion to accept the Work Order for Elkins St. (Scranton Ave to Connelly Ave), 10 Mile Rd. (Lincoln Lake Ave to Ashley Ave.) as presented offered by Porter second by Parker approved per a roll call vote 7-0.
- **Work Order Kent County Road Commission:**
Motion to accept the Work Order for Montcalm Ave. (1500' south of M-57 to 500' north of Simpson Ave.) as presented offered by Porter second by Rittersdorf approved per a roll call vote 7-0.
- **Work Order Montcalm County Road Commission:**
Motion to accept the Road Commission for Montcalm County 2015 Local Road/Bridge Contract as presented offered by Parker second by Soweby approved per a roll call vote 7-0.

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- **Tear down of fence at White Swan Cemetery:** Cedar Spring Fence will be installing the new fence out at the cemetery and quoted Oakfield Township a price to tear down and remove the old fence. Dean approached the Oakfield Township Fire Auxiliary to see if that would be something they would be interested in doing. The Auxiliary greatly appreciated the opportunity to help raise funds to help support the fire department.

Motion to sign the proposed contract with the Oakfield Township Fireman's Auxiliary to remove the old fence at White Swan Cemetery in preparation for the new fence to be installed offered by Dean second by Porter approved per a roll call vote 7-0.

- **Matthew Farage Property:** Dean was interviewed by Fox 17 News in regards to this dispute.
- **Junk and Trash Clean Up:** There was some discussion about some residential properties that need cleanup efforts

CITIZENS COMMENTS: A citizen inquired asking if it takes a formal complaint to the township before they will make a visit to a residence that needs trash clean up attention. Dean indicated that typically that is how they are brought to our attention, and that no a formal complaint is not required. If he notices a residence that needs junk or trash clean up he will stop and speak to the homeowners even if a formal complaint hasn't been filed.

BOARD COMMENTS: None

ADJOURNMENT: There being no further business, the meeting adjourned at 10:12 PM offered by Sowerby second Parker by approved per a voice vote 7-0.

April A Decess
Oakfield Township Clerk