

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 12, 2019

2019-6

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held March 12, 2019 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 pm.

Present were: Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten.

Absent: none

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for February 12, 2019 offered by Rittersdorf second by Riker approved per a roll call vote 5-0. (Porter & Sowerby abstained)

Motion to approve special meeting minutes for February 16, 2019 offered by Porter second by Riker approved per a roll call vote 5-0. (Rittersdorf & Sowerby abstained)

Motion to approve special meeting minutes for March 2, 2019 offered by Rittersdorf second by Porter approved per a roll call vote 5-0. (Riker & Sowerby abstained)

FINANCIAL REPORTS:

Motion to approve the report of fund balances for February 2019 as presented offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend transfers from the General Fund to the Capital Fund #999-000 in the amount of \$415,000.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve transfer of funds from the General Fund to the Capital Fund in the amount of \$425,000.00 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve transfer of funds from the Capital Fund to the General Fund in the amount of \$3,139.09 – Roads - offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend Fire Dept. New Equipment #340-701 in the amount of \$15,000.00 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to amend Fire Dept. Building Mnt. #340-702 in the amount of \$ -15,000.00 offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to transfer funds from the Fire Millage Fund to the General Fund in the amount of \$12,256.20 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to donate old fire dept. boat to a dept. that needs one offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to amend PCI Inspections # 410-822 in the amount of \$12,441.60 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of February 2019 in the amount of \$48,008.33 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Scram Lake Sewer Fund Expenditures for the month of February in the amount of \$1,277.14 offered by Sowerby second by Riker approved per a roll call vote 7-0.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 12, 2019

2019-6

COMMITTEE REPORTS:

Fire Department:

- 46 Calls for the month of February
- Monthly Training – Foam. Use, types and applications.
- Latest blood drive was a success with 16 donations, increasing at each drive.
- Annual hanging basket flower sale is underway. Order form in main entrance if interested in purchasing.
- Jasmine Larson interested in open spot on the Fire Auxiliary.

Motion to approve Jasmine Larson to serve on the Fire Auxiliary offered by Sowerby second by Riker approved per a roll call vote 7-0.

PCI Report: Report on file

Planning Commission: Special use hearing April 16, 2019.

Motion to not hold a planning commission meeting in March offered by Dean second by Porter approved per a voice vote 7-0.

Zoning Board of Appeals: Met to approve minutes last month.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- ISO – Insurance Services Office, Inc: Responsible for evaluating all jurisdictions that have a building code enforcement department. Will be inspecting PCI's records soon.
- Kent County Farm Bureau: Friday, April 12 8:30-10:30 am at Robinette's. Legislative breakfast with Kent County Farm Bureau members and local officials. Issues important to agriculture in Kent County will be discussed. RSVP by April 8.
- Charter Cable: channel lineup changes, on file.
- Comcast Cable: channel lineup changes, on file.
- Kent County Sheriff's Department: Received letter from Sheriff Michelle LaJoye-Young introducing herself and offering her contact numbers.
- Farmers Insurance: Received check for \$12,125 for fire insurance withholding for fire on Stultz St. Will be held in escrow until repairs or demo is complete.
- Department of Licensing and Regulatory Affairs: Harvard Bar has been bought and are transferring license.
- Oscoda Township: Article on Firefighters' response to downed wires. Oscoda Twp. does not respond to downed wires, unless there's an actual fire. Dean would like to discuss in future.
- Department of Natural Resources: Dean filled out annual report on Natural Rivers and sent to state.
- Department of Treasury: PA 57 Tax Increment Financing Act – we don't have any. Dean filled out report and sent to state.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 12, 2019

2019-6

- Kent County Road Commission: Seasonal weight limits started Friday, March 8.
- MTA: Zoning and Planning Workshops May 16, 23 or 30.

Motion to pay for members who would like to attend offered by Dean second by Porter approved per a roll call vote 7-0.

CORRESPONDENCE SENT:

- Superior Asphalt Inc. Contract: Dean signed contract and returned. Superior Asphalt will be paving back lot this spring. Should be starting in April.

CITIZEN'S COMMENTS: none

OLD BUSINESS:

- Cowan Lake Sewer Project: We will be having a hearing before a board meeting possibly in April or May. This will be to finalize paperwork on the Cowan Lake Sewer project.
- Prohibition of Marihuana: Received updated Zoning Ordinance pages from attorney. Ordinance books are being updated with new pages at this time.

NEW BUSINESS:

- Casair application for a Metro Act Permit: Received payment of \$500 from Casair for their application. Our attorney has looked over. They would like to operate in our area.

Motion to approve Resolution 2019-02 to give access and grant permit for use of Township right-of-way offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve telecommunication permit right of way offered by Parker second by Sowerby approved per a roll call vote 7-0.

- Kent County Fire Commission Member Contract:

Motion to accept new contract with Kent County Fire Commission offered by Sowerby second by Parker approved per a roll call vote 7-0.

- Assessing Contract: Salary amount is figured on a parcel count basis. Counts have gone up.

Motion to accept Assessor Contract for 2019/20 offered by Sowerby second by Parker approved per a roll call vote 7-0.

- PCI Contract:

Motion to approve PCI contract for 2019/20 offered by Sowerby second by Parker approved per a roll call vote 7-0.

- Revenue Sharing: Received \$82,240 up 4.8% from last year at this time.
- Audit dates: April 29 & 30 2019.

CITIZEN'S COMMENTS: none

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 12, 2019

2019-6

BOARD COMMENTS:

Dean shared information he received on a Planning and Zoning class being offered April 9, 6-8:30 pm on Fillmore St., in Ottawa County. Class is free.

Motion to approve any member to attend Planning and Zoning class offered by Dean second by Sowerby approved per a voice vote 7-0.

Dean told board that he would have the 2019/2020 budget printed and in boxes on Monday, March 25.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:57 pm offered by Porter second by Sowerby approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk