

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 21, 2017

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held March 21, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM.

Present were: Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for February 14, 2017 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Special Board Meeting Minutes for February 22, 2017 offered by Sowerby second by Parker approved per a roll call vote 7-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for February 2017 as presented offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to transfer funds from the Capital Fund to the General – Roads \$18,604.96 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to transfer funds from the Capital Fund to the General – Fire Dept - \$1,338.42 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend the budget for Fire Millage Fund acct #000-573 in the amount of \$92,078.88 offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to amend the budget for Trans to Fire Millage Fund acct #999-002 in the amount of \$92,078.88 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to amend the budget for Trans Gen to Cap acct #999 in the amount of \$240,000 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to transfer funds from General to Capital in the amount of \$250,000 offered by Sowerby second by Dean approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of February in the amount of \$51,595.01 offered by Parker second by Sowerby approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of February 2017 in the amount of \$953.38 offered by Porter second by Sowerby approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 19 runs for February, 2017
- Monthly Training: Team Building, Physical Fitness, Patient Confidentiality
- Deputy Chief Trachet is retiring and moving to Lansing.

PCI Report: Report on file

Planning Commission: Did not meet in March due to the engineer not being ready yet. Porter discussed Angel Lake private Dr.

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Zoning Board of Appeals – Did not meet in March, next meeting April 19, 2017.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- **MTA:**

Motion to approve paying for anyone who would like to attend the Planning & Zoning Class offered by Dean second by Parker approved per a voice vote 7-0.

- **Board of County Commissioners – 2 letters**, letters on file.
Opening on Kent Co. library board.
Opening on the Fire Commission board, this one has to be an elected official.
- **Department of Licensing and Regulatory Affairs:** Dean has received some complaints from within the trailer park on Hart Rd. When you move a trailer in they need permits to set the trailer, they said they were doing this. Dean received a letter from Dept of Regulatory affairs & they have not renewed their license and are now facing prosecution. Dean will keep us informed.
- **Comcast Cable – 2 letters**, price changes. Letters on file.

CITIZEN'S COMMENTS: Citizen voiced his concern about condition of the dirt portion of MacClain. Wanted to know if they can get gravel or a crown. Dean replied all rds in Twp were covered with limestone in the last 5 yrs. Stated the Twp does not have the funds to add gravel right now. Citizen asked about paving. Dean said paving is based on traffic count. Dean advised him to contact Road Comm. Dean said he would also contact Jerry Burns at the Road Comm.

OLD BUSINESS:

- **Rood Property-** Owners still not sure what they are going to do with property. Have not returned calls. Left message they need to make a decision by April 1. Working on cleaning up.
- **New Zoning Map** – Should be here in about 2 weeks.
- **Lapple Construction is underway** – all trees have been cut.
- **Amend the Assessor's Contract**

Motion to approve Assessor's New Contract and void the older one offered by Dean second by VanHouten approved per a roll call vote 7-0.

- **Close Books March 22, 2017**
- **Budget Hearing and Budget Approval Meeting March 29, 2017 7:00 pm and 7:30 pm**

New Business:

- **New Pump on Fire Department Tanker** – Fire Chief asked board to approve parts for a new pump on the tanker.

Motion to approve ordering parts for new pump offered by Sowerby second by Parker approved per a roll call vote 7-0.

- **Cell Phone for Fire Chief** – been using his own phone (which broke) and board pays monthly bill. Dean suggested the Twp purchase a new phone for the Fire Chief since he uses it for fire calls.

Motion to approve supplying the Fire Chief with a phone and the monthly contract amount offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

- **Medical Marijuana** – Chris Becker, prosecuting attorney will be here at next month's board meeting to discuss the new law with us.
- **PCI Contract** – needs renewing

Motion to approve PCI's new contract offered by Parker second by Sowerby approved per a roll call vote 7-0.

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- **Community Development – HUD Urban County Status Renewal**

We received a letter letting us know if we want to drop and not take advantage of the program we need to contact them. If we want to stay in we do nothing.

Motion to not take any action and remain with the Kent County Community Development offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

- **Scram Lake Sewer System – Tank replacement at home owners request**

Dean handles sewer permits when people do these. Owners are responsible for new sewer system. We do the work and bill them. House on Swem had a re-do. Dean told them they run \$5-6,000. We billed them. The owner said he would pay but is disputing it. He thinks he should have been billed \$3,000, but he did not figure in the excavating charges. From here on Dean said we will have them pay up front.

- **Revenue Sharing for the last 2 months - \$77,505** which was up from last yr at this time \$73,061.

- **Community Development Letter** – Dean wrote a letter stating that the Community Dev can use our allotted amount for the Kent County Housing Rehab.

Motion to approve the letter to send to the Community Development Dept. offered by Sowerby second by Parker approved per a roll call vote 7-0.

CITIZENS COMMENTS: None

BOARD COMMENTS: Dean said he would go and look at MacClain and will also call Jerry Burns at the Rd Commission.

Dean mentioned weight limits will be off starting Monday, 3/27.

Dean discussed the aerial fly overs for Kent County. Just found out that they will be doing fly overs to update pictures. Cost will be \$2,694.95 per year for the next 3 years. Dean added this to the budget.

Dean briefly went over additional changes to the proposed budget. He will have an updated printout in Brd member boxes on Monday 3/27 to go over before the Budget Hearing scheduled for 3/29.

The board received an invitation to celebrate the opening of the new library in Cedar Springs.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:35PM offered by Sowerby second by Rittersdorf approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk