

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
December 12, 2017

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held December 12, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM.

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten, Bryan Porter, Chad Sowerby

**Absent:**

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for November 14, 2017 offered by Rittersdorf second by Porter approved per a roll call vote 7-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for November as presented offered by Sowerby second by Porter approved per a roll call vote 7-0

Motion to transfer funds from the Capital Fund to the General – Roads \$6,164.40 offered by Porter second by Sowerby approved per a roll call vote 7-0

Motion to approve from the Fire Millage Fund to the General - New Boots - \$3,355 offered by Sowerby second by Parker approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of November in the amount of \$290,362.61 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of November in the amount of \$1,927.14 offered by Sowerby second by Porter approved per a roll call vote 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 14 runs for November
- Monthly Training: Water Ball (Focus on water streams and nozzle control)
- Upcoming events at the Fire Barn: Blood Drive Dec. 14; Chili Cook-Off January 16.
- Showed the board the new Fire Fighter boots that were purchased. Discussed keeping a few of the old boots but would also like to donate some of the boots to another department that might have a need for them.

Motion to donate old boots offered by Sowerby second by Parker approved per a roll call vote 7-0

- Introduced current Fire Fighter Jason Scholten. Would like to promote to Lieutenant. Discussion and questions by board.

Motion to promote Jason Scholten to Lieutenant Fire Fighter offered by Dean second by Rittersdorf approved per a roll call vote 7-0

**PCI Report:** Report on file

**Planning Commission:** Did not meet in November; have a meeting scheduled for December 19 & January 16.

**Zoning Board of Appeals:** Met in November, no meeting scheduled for December.

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- **Comcast Cable** – Normal channel lineup changes. Report on file.

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**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- 11393 Podunk Ave. Dangerous Buildings Hearing – November 27, 2017 – 7:00 pm.  
Ruled as a dangerous building – total loss. Will be posted on 12-15-17.

**New Business:**

- Amendment to Fire Dispatch Agreement:  
We have been paying to support fire dispatch. Ends January 1 and will be supported by the phone surcharge.

Motion to approve having Dean sign the amended Fire Dispatch Agreement offered by Parker second by Sowerby approved per a roll call vote 7-0

- Amendment to Assessing Contract:  
Changing business name from Marla M. Rasch Inc, to Marla M. Platt

Motion to approve amended Assessing Contract offered by Dean second by VanHouten approved per a roll call vote 7-0

- 16 Mile Paving Project Informational Meeting – Spencer Township Hall – December 14, 2017.  
Road Commission will be in attendance to discuss the road project.
- 16 Mile Paving Project Public Hearing – January 23, 2018.  
County Commission will vote on paving project.
- 2018 Calendar for Office hours and meetings:  
Discussion on proposed calendar and meeting times. Dean mentioned he would prefer to have the board meetings changed to 7:30 PM, since it's hard for him to make 7:00.

Motion to approve the proposed 2018 Calendar for Office hours and meetings with the exception to change the board meeting time to 7:30 PM offered by Sowerby second by Rittersdorf approved per a roll call vote 6-1 (Riker opposed).

- Clerk Training for March 11-16, 2018  
VanHouten shared information on the 2018 clerk training. Mentioned they would like to attend. Discussion by board.

Motion to approve the Clerk and Deputy Clerk to attend training the week of March 11-16 2018 and pay all expenses offered by Sowerby second by Riker approved per roll call vote 5-2 (Dean, Parker opposed).

- Board of Review Appointments – Dannie Marko and Al Koett

Motion to approve Dannie Marko replacing Charles Stephans and Al Koett replacing Wayne Ramsdell to the Board of Review offered by Dean second by Sowerby approved per a roll call vote 7-0

- Zoning Board of Appeals Appointment – Bonnie Rausch

Motion to approve Bonnie Rausch replacing Charles Stephans to the Zoning Board of Appeals offered by Sowerby second by Riker approved per a roll call vote 7-0

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- Approval of Board of Review School:

Motion to approve attendance to the Board of Review School for Board of Review members offered by Dean second by Porter approved per a voice call vote 7-0

- Trash Service:

VanHouten discussed the current trash service. They would like us to sign a 3 year contract for service and have lowered the current rates. After board discussion we decided to wait and call and get quotes for service from others.

Motion to table the trash until next month's meeting offered by Dean second by Riker approved per a roll call vote 7-0

**CITIZENS COMMENTS:** None

**BOARD COMMENTS:**

Porter pointed out an article in the PAR Plan December Newsletter about Medical Marihuana. Asked what the "letter" was the MTA has available for opting out. VanHouten will contact them and get a copy for the next meeting.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:56 PM offered by Sowerby second by Parker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk