

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 9, 2021

2021-2

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held February 9, 2021 with all board members present in Oakfield Township.

**Present were:** Greg Dean, Chad Sowerby, Betsy Koett, Bryan Porter, Ken Rittersdorf, Pamela Riker & Sue Trainer

**Absent:**

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for January 12, 2021 offered by Sowerby second by Rittersdorf approved per a voice vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve Treasury Report for January 2021 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend account Township Board Audit Fees #101-807 in the amount of \$100.00 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to amend account Election Supplies #191-728 in the amount of \$1,355.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to amend account Cemetery Utilities #276-920 in the amount of \$300.00 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to amend account Lot Sales to Cemetery #276-997 in the amount of \$1000.00 offered by Koett second by Riker approved per a roll call vote 7-0.

Motion to amend account Zoning Board PCI Inspection #410-822 in the amount of \$56,000.00 offered by Sowerby second by Koett approved per a roll call vote 7-0.

Motion to amend account Zoning Board Sewer Inspections #410-823 in the amount of \$600.00 offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to amend account General Insurance #851-910 in the amount of \$2,000.00 offered by Koett second by Sowerby approved per a roll call vote 7-0.

Motion to amend account #999-000 Transfer General Fund to Capital in the amount of \$300,000.00 offered by Sowerby second by Koett approved per a roll call vote 7-0.

Motion to approve the transfer from Fire Millage to General Fund \$544.95 for furnace repair offered by Koett second by Riker approved per roll call vote 7-0

Motion to approve the transfer from General Fund to Capital \$310,000.00 offered by Sowerby second by Porter approved per roll call vote 7-0

Motion to approve General Fund expenditures for the month of January 2021 in the amount of \$49,884.34 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of January 2021 in the amount of \$2,256.83 offered by Sowerby second by Riker approved per a roll call vote 7-0.

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**COMMITTEE REPORTS:**

**Fire Department:**

- 31 calls for January 25 medical, 4 P.I. accidents, 1 P.D. accidents, 1 vehicle fire. 1 call per day-first time for as long as Fire Chief can recall.

Monthly Training – Search & Rescue.

All trucks have been in for yearly service. Only minor repairs this year. Rear brake pads on Rescue 71 and alternator on siren on front of new engine.

**PCI Report:** 5 building permits, 13 electrical, 8 mechanical, 2 plumbing, 4 LP & 1 fireplace. Total charges \$5,887.00, total due \$5,298.30, total evaluation of projects \$402,105.00.

**Planning Commission:** No January meeting

**Zoning Board of Appeals:** No January meeting

**Zoning Administrator:** Grattan Township Sewer Project board member issued a sewer permit to a person wanting to build a house on an unusable road so the county is going to rebuild the road before Oakfield will issue a building permit.

Budgeted \$10,000.00 for a zoning administrator. Would like to go with PCI for a year.

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- FEMA Flood Insurance-Oakfield Township has been accepted into the program.
- Wage Resolution for 2021-2022 Budget Year-Resolution for Pay Increase Resolution #2-9-2021

Motion to approve Resolution #2-9-2021 offered by Dean second by Sowerby approved per a roll call vote 7-0.

**NEW BUSINESS:**

- CARES Grant Funds-Dean denied the money
- Siegfried Crandall-Dean signed a contract for them to perform our audit. Budgeting \$8,000.00 for this.
- Point Broadban-Bought out Casair Broadban
- Debit/Credit Cards for Property Taxes-

Motion to approve researching purchasing a debit/credit card machine offered by Sowerby second by Riker approved per a roll call vote 7-0.

- Direct Deposit for Pay Checks-

Motion to approve researching offering direct deposit to employees pay checks offered by Sowerby second by Riker approved per a roll call vote 7-0.

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- Amendment to County Dispatch Agreement-Dean signed & sent in.
- Budget Workshop-

Motion to approve Budget Workshop Meeting for 2021-2022 Oakfield Township Budget Tuesday, March 2, 2021 @ 7:00pm offered by Dean second by Sowerby approved per voice vote 7-0.

- Oakfield Board of Review 2021 will meet on Tuesday, March 2, 2021 @3:00pm, Monday, March 8, 2021 9:00am-12:00pm & 1:00pm-4:00pm & Wednesday, March 10, 2021 2:00pm-5:00pm & 6:00pm-9:00pm.
- Dean is getting a price for a new steel roof for the Township Hall.
- Dean warned board about ZOOM Meetings that are being ZOOM Bombed.

**CITIZEN COMMENTS:** None.

**BOARD COMMENTS:**

- Assessor Replacement-

Motion to approve to advertise for a new assessor offered by Porter no second so motion failed.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:55 pm offered by Sowerby second by Dean approved per a voice vote 7-0..

Susan Trainer  
Oakfield Township Clerk