

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 14, 2016

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 14, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

**Present were:** Greg Dean, Roger Mason, Larry Parker, Bryan Porter, Ken Rittersdorf and Linda VanHouten

**Absent:** Chad Sowerby

**APPROVAL OF MINUTES:**

Motion to approve Public Hearing minutes of May 10, 2016 Woodbeck Chain of Lakes Weed Control Special Assessment offered by Porter second by Rittersdorf approved per a roll call vote 6-0

Motion to approve regular meeting minutes for May 10, 2016 offered by Rittersdorf second by Porter approved per a roll call vote 6-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for May 2016 as presented offered by Rittersdorf second by VanHouten was approved per a roll call vote 6-0

Motion to transfer funds from the Capital Fund to the General Fund – Road Work in the amount of \$131,448.06 offered by Porter second by Parker approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of May 2016 in the amount of \$185,939.22 offered by Mason second by Parker was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of May 2016 in the amount of \$2,336.10 offered by Parker second by Rittersdorf was approved per a roll call vote 6-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 18 Runs for May
- Monthly Training: Pump operations, hydraulics, water supply
- Paperwork is underway for setting up our Dept. as a training center for EMS and AHA.
- Report on File

**PCI Report:** Report on file

**Planning Commission:** Met last month and continued to go over ordinance revisions.  
Next Planning Commission meeting Wednesday, June 15, 2016 at 7 PM at the Township hall.

**Zoning Board of Appeals:** Report on file

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- Comcast Cable: letter received on monthly channel changes. On file.
- Kent County Community Development: Approved our request for \$13,433 for Kent County moderate home rehab.
- Kent County Road Commission: Citizens mentioned dust layer seemed light. Dean contacted Kent Co. Roads and they said same gallons were used, the roads were dry.
- Kent County Road Commission: Received letter regarding election sign placements.

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**CORRESPONDENCE SENT:**

- PCI to Louis Bailey: PCI sent letter stating he needed to get siding on house and finish it.
- PCI to contractor of Paul Seif: PCI will revoke permits if they don't get the house finished soon.
- **CITIZEN'S COMMENTS:**  
Jerry Miller: with the Kent Conservation District gave a short presentation. Stated their purpose is to protect and enhance natural resources in Kent County. Shared a hand out and spoke about their 2015 annual report. Offered to come in for a presentation.

Bob Cusack: stated that the guest house and trailer are torn down and removed. Inquired about the future of his land. Mentioned he may build a summer cottage someday.

Tyler Jones: Inquired about digital billboards in Oakfield Twp.

**OLD BUSINESS:**

- **Minor Construction:** All gravel roads are now complete with the exception of 10 Mile (Grattan project).
- **Cusack Property:** All cleaned up.
- **Horton Cemetery Fence:** Fence is repaired.
- **Seay Property 9686 10 Mile Rd:** Dean has sent a letter. Stated the property needs to be cleaned up by June 22.
- **Howard Dakin Property 11889 14 Mile Rd:** Home in poor shape. PCI has condemned. They have 90 days to have it removed.
- **Rita Ashbaugh Property 9975 14 Mile Rd:** Rita has passed away and daughter currently owns. Trying to contact daughter about poor condition of home; rotted floors and black mold.

**NEW BUSINESS:**

- **Cowan Lake Association Meeting:** Land owner wanted to donate his land that would not perk to the DNR for a boat launch. It was denied, there will not be a boat launch.
- **Township Hall Lawn:** Township lawn mower broke 2 weeks ago. (Steering column broke off). O'Dowd's came & mowed for \$75.
- **Kennel License Renewal:** Jim and Marsha Compton on Wabasis Ave., would like to renew their kennel license.  
Motion to renew kennel license for Jim and Marsha Compton for 2016 offered by Dean second by Parker was approved per a roll call vote 6-0
- **Absent Voter Counting Board:** Rausch and VanHouten discussed the benefits of adding an Absentee Counting Board during elections. Would likely decrease wait times in lines and benefit voters over 60 who may have a hard time coming in. Explained how it would be set up.  
Motion to adopt the Establishment of Absent Voter Counting Board Resolution #2016-11 offered by Porter second by Dean was approved per a roll call vote 6-0.

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- **Millage Request 2016:**  
Motion to approve 0.7723 for 2016 for taxes and have Marla send the paperwork in offered by Porter second by Parker was approved by a roll call vote 6-0.
- **Road Budget for 2016-2017:** Received road budget from Dean.  
Motion to approve 2017 Road budget as presented offered by Porter second by Rittersdorf was approved per a roll call vote 6-0.
- **Main-Tech Contract:**  
Motion to accept the Main-Tech Contract as presented offered by Parker and second by Rittersdorf was approved per a roll call vote 6-0.

**CITIZENS COMMENTS:** none

**BOARD COMMENTS:** Porter suggested the possibility of looking into a new lawnmower for the Township soon.

Dean responded to a discussion from the May board meeting. Mentioned that he did not care for the discussion concerning the Fire Chief and the board meeting was not the place for it. Stated he is becoming frustrated and wants a good fire department where they all get along.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:25 PM offered by Parker second by Rittersdorf approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk