

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 12, 2021

2020-17

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held January 14, 2021 remotely with all board members present in Oakfield Township.

Present were: Greg Dean, Chad Sowerby, Betsy Koett, Bryan Porter, Ken Rittersdorf, Pamela Riker & Sue Trainer

Absent:

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for December 11, 2020 offered by Rittersdorf second by Riker approved per a roll call vote 6-1.

FINANCIAL REPORTS:

Motion to approve Treasury Report for December 2020 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve the transfer of funds from Fire Mileage to General Fund in the amount of \$4,637.50 for wages offered by Koett second by Sowerby approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of December 2020 in the amount of \$39,746.42 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of December 2020 in the amount of \$6,609.63 offered by Koett second by Porter approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 23 calls for November. 16 medical, 1 P.D. accidents, 1 odor investigation, 3 Spencer assist, 2 Courtland assist. 15 less than last year. Total of 328 calls for the year.

Monthly Training – 800 Mhz Radio. Kent County should turn the system on around the end of February.

Currently rotating the trucks for yearly maintenance.

PCI Report: 8 building permits, 11 electrical, 6 mechanical & 3 plumbing. Total charges \$5,172.00, total due \$4,654.80.

Planning Commission: No December meeting

Zoning Board of Appeals: No December meeting

Zoning Administrator: No report

CITIZEN'S COMMENTS: Laura St. Louis from Disabilities Advocates was present. Discussed a micro pilot program they have introduced along with Phoenix Mobility Rising and Veteran's Coalition to provide free rides for Kent County veterans and family members living in their house. They are looking for volunteer drivers. Driver's get reimbursed \$.14/mile. Program started in mid December and will run through mid February, if not longer. She is sending information over to the Township.

OLD BUSINESS:

REGULAR MEETING

January 12, 2021

- Election Report for November 3, 2020 State General Election
Last day to register: October 19, 2020, Public Accuracy Test: October 21, 2020, Number of registered voters: 5,060 (last State General election Nov. 2016-4,572), Total voters: 3,771=74.5% voter turnout (last State General total voters 2,178=70 voter turnout, in person & absentee), Number of Absentee ballots sent: 2,095, number of AV ballots returned: 2,017=96% returned, Total voter turnout in person & absentee voters: 3,771, Precinct #1: Total # registered voters: 1,636, in person voters: 560, Absentee voters: 700, Precinct #2: Total # registered voters: 1,968, in person voters: 684, Absentee voters: 738, Precinct #3: Total # registered voters: 1,458, in person voters: 519, Absentee voters: 579, overall Kent County voter turnout: 82%.

Motion to approve the fire chief sending the Knoxbox Key Requirement letter to all businesses in the Township approved by Koett second by Riker approved per a voice vote 7-0.

NEW BUSINESS:

- Resolution for updating of Fire Dept. Charges

Motion to adopt Resolution #1-12-21 to approve charges in current ordinance book for all equipment and wages charges offered by Sowerby second by Koett approved per a roll call vote 7-0.

- KDBG Cooperative Agreement to keep us in the funding program. Dean signed letter & sent in last week.
- Revenue Sharing-\$97,165.00: \$3,500 more than last year. Budgeted \$450,000 currently \$22,000 short but usually get about \$60,000 the first of March so we will make budget.

Motion to approve work order for \$440,000.00 Oakfield's portion of work to be done on 13 Mile Road Scranton Ave to Podunk offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve paying for State required training for Board of Review & Assessor offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to approve Budget Hearing for 2021-2022 Oakfield Township Budget March 30, 2021 @ 7:00pm offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to approve Budget Approval Meeting for 2021-2022 Oakfield Township Budget March 30, 2021 @ 7:15pm offered by Riker second by Sowerby approved per a roll call vote 7-0.

- Resolution for Elected Officers Wage Increases will be ready next month.

CITIZEN COMMENTS: None.

BOARD COMMENTS:

- Board Trustee has an issue with our assessor regarding an incident from 2 years ago when he was also the assessor for Spencer Township. He would like the board to take applications for a new assessor. The Board will make a decision on this at the budget year end when the assessor's contract is up for renewal.
- Riker asked if we have a date for a budget workshop. Dean is trying to get approval to have an in person meeting to do this but hasn't gotten any response from the Health Department yet. In meantime, ideas can be submitted to him.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:46 pm offered by Porter second by Riker approved per a roll call vote.

Susan Trainer

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Oakfield Township Clerk