

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 11, 2021

2021-8

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 11, 2021 at 7:00p.m. with all board members present in Oakfield Township.

Present were: Greg Dean, Chad Sowerby, Betsy Koett, Ken Rittersdorf, Pamela Riker, Sue Trainer & Bryan Porter

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 13, 2021 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0, Porter abstained.

FINANCIAL REPORTS:

Motion to approve Treasury Report for April 2021 offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to amend the budget Town Hall Maintenance & Repair 265-770 in the amount of -\$50,000.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to amend the budget Township Board New Equipment 101-977 in the amount of +\$50,000.00 offered by Sowerby second by Koett approved per a roll call vote 7-0.

Motion to approve transfer of funds from Fire Mileage to General Fund-Chief's Office Remodel in the amount of \$4,490.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve transfer of funds from Capital Fund to the General Fund-13 Mile Road project in the amount of \$21,758.02 offered by Koett second by Sowerby approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of April 2021 in the amount of \$68,536.85 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of April 2021 in the amount of \$2,967.51 offered by Koett second by Sowerby approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- April had 25 calls-18 medical, 2 P.I. accident, 1 grass fire, 1 wire call, 1 illegal burning, 2 Assist Spencer.

Monthly Training – New reporting software.

- **From the Chief-**Money spent for rolling the lawn was well worth it. It is much easier to mow now. Also, he thanked the Township for spending the money to remodel his office. The Fire Department received their new 800mhz. radios from Kent County.

PCI Report: 13 building permits, 15 electrical, 3 mechanical, 7 plumbing, 4 LP & 1 fireplace. Total charges \$10,307.00, total due \$9,276.30, total evaluation of projects \$1,079,776.36.

Planning Commission: No April meeting.

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Motion to approve to cancel May meeting offered by Dean second by Porter approved by a voice call 7-0.

Zoning Board of Appeals: No March meeting

Zoning Administration: Dean and PCI administrator took a ride and took pictures and took down information on houses that are going to get tickets. Tickets will be sent out the next week. A ticket will be sent in the mail and posted on the homeowner's door. The Township and the court will also get a copy. If don't pay ticket, PCI will ask for authority to go in and clean up around houses.

CORRESPONDENCE RECEIVED:

- Consumer Energy-prices are going up for this Summer during the hours of 7:00am-5:00pm. Citizen's comments-none.

CORRESPONDENCE SENT: None

UNFINISHED BUSINESS:

- New House on Cowan Lake-bringing in a letter of credit for the building of the road. Bringing in a letter from EGLE stating it's not wetlands. Obtained their sewer permit from Grattan Township so will probably be under construction in the next month or so.
- Change in Banks is Done.
- Agreement for LT Services-have been signed. Christensen & Koett have a meeting next Tuesday morning to discuss details.
- Michigan Uniform Chart of Accounts- have to change all our account numbers this year.
- Federal hand out of free money-we have the Dunn Number & the SAM Number-as of right now with the current guidelines there isn't anything we are allowed to spend the money on. Will keep watching for more details in future guidelines from the government. Trainer & Koett need to get with Peterson to change SAM's number because we changed banks.
- Purchase of BS&A Software-Trainer requested that the Board approve the purchase of new BS&A software to replace existing QuickBooks software. The cost would be \$41,585. Then she could interface with Koett to reduce time spent balancing accounts each month. Plus we have to switch over our account numbers to Michigan Uniform Chart of Accounts and BS&A is set up for this already and QuickBooks isn't. Also, our QuickBooks support is very poor and BS&A's is excellent. BS&A is a software company that specializes in government programs. QuickBooks is a modified program. Rittersdorf stated that his wife uses BS&A and doesn't like it. Koett has talked with other Townships that use BS&A and they like it. Dean expressed a concern about the 3-4 day down time when switching over from QuickBooks to BS&A and Koett assured him that it will be scheduled at a time when it doesn't impact anything.

Motion to approve purchase of BS&A Software offered by Sowerby second by Riker approved by a roll call vote 5-2 (Rittersdorf & Dean opposed).

NEW BUSINESS:

- Revenue Sharing-May 1, 2021-This year received \$86,993.00, last year \$83,486.00.
- Heintzelman Avenue a temporary mining permit was issued. Traded sand to the road project in exchange for crushed asphalt. Can't remove more than 5,000 yards.

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- Received a letter from Consumers that they will be tree trimming this Summer. Letter has a map with it if anyone wants to see it.

CITIZENS COMMENTS: None

BOARD COMMENTS: None

ADJOURNMENT: There being no further business, the meeting adjourned at 7:46 pm offered by Sowerby second by Porter approved per a voice vote 7-0..

Susan Trainer
Oakfield Township Clerk