

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 8, 2019

2019-16

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held October 8, 2019 at 10300 14 Mile Road, Rockford, MI., was called to order at 7pm.

Present were: Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf, and Linda VanHouten
Absent: Bryan Porter, Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for September 10, 2019 offered by Rittersdorf second by Riker approved per a roll call vote 5-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for September 2019 as presented offered by Rittersdorf second by VanHouten approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Capital to General in the amount of \$88,623.21– Roads offered by Riker second by VanHouten approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Fire Millage to General in the amount of \$4,439.00 Wages offered by VanHouten second by Riker approved per a roll call vote 5-0.

Motion to approve General Fund Expenditures for the month of September 2019 in the amount of \$130,077.22 offered by Parker second by Rittersdorf approved per a roll call vote 5-0.

Motion to approve Scram Lake Expenditures for the month of September 2019 in the amount of \$3,920.70 offered by Parker second by Riker approved per a roll call vote 5-0.

COMMITTEE REPORTS:

Fire Department:

- 19 calls for September
- Monthly Training – Extrication/Vehicle stabilization, and Air pack donning, doffing and inspection.
- Annual pump test completed, both engines passed.
- Old air packs donated to Fremont Twp. Fire Dept. Received thank you.

PCI Report: Report on file

Planning Commission: Met last month to approve minutes.

Motion to not have a Planning Commission meeting next month offered by Dean second by Rittersdorf approved per a voice vote 5-0.

Zoning Board of Appeals: No meeting last month.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- Charter Cable – 3 letters- Price increases, channel lineup changes. On file.
- Comcast Cable – Representative sent phone number. On file.

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PUBLIC COMMENTS:

Resident expressed concern about a home business that appears to be doing business outside of the scope of the special permit that was issued. Zoning Administrator to follow up.

UNFINISHED BUSINESS:

- Sand Mining - SESC Permits
County sent a letter to Mr. Dean on Swem St and Rick Zylstra. They will need to comply and apply for permits.
- Damage to lawn from last accident – Received payment of \$250.00 from Consumer Concretes Insurance Company.
- Anderson Property – 9977 Swem Street – Township Attorney sent Mr. Anderson a letter stating that anything left on the property after October 20 is considered abandoned and will be hauled away. Dean is getting a bid from Pitsch Wrecking.
- FEMA Flood Insurance and Lake Levels – Wabasis Lake is up 1 ½ feet. Drain Commissioner will run the creek to see if there is any blockage. Township Attorney is going over papers/ordinance. Dean will be meeting with a FEMA rep to see if we can get on the Federal Flood Insurance program.
- New Parking Lot – Still not dry enough to seed around it yet.
- Cemetery Bids – One bid received – O’Dowd. \$10,069.50 for the 2020 season.

Motion to approve O’Dowd’s for Cemetery mowing for the 2020 season in the amount of 10,069.50 offered by Parker second by Rittersdorf approved per a roll call vote 5-0.

Snow Plowing Bids – 3 received. Dean opened and read bids. Board discussion.

Motion to approve O’Dowd’s for snowplowing for the 2020 season - \$65.00 for main lot, \$40.00 for back lot, per push offered by Dean second by Rittersdorf approved per a roll call vote 5-0.

NEW BUSINESS:

- Planning Commission – Anthony Marko appointment term expiring October 8, 2019.

Motion to reappoint Anthony Marko to the Planning Commission - term expiring October 8, 2022 - offered by VanHouten second by Rittersdorf approved per a roll call vote 5-0.

- Cowan Lake Weed Control Meeting October 21, 2019 at 7pm at the Grattan Township Hall.
- Newsletter – Articles to VanHouten by November 25, 2019 for the Winter Newsletter.

PUBLIC COMMENTS: None

BOARD COMMENTS: Rittersdorf on vacation next week, Porter and Sowerby combining tonight.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:28pm offered by Parker second by Rittersdorf approved per a voice call vote.

Linda VanHouten
Oakfield Township Clerk