

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 12, 2017

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held September 12, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM

Present were: Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Chad Sowerby and Linda VanHouten

Absent: Ken Rittersdorf

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for August 8, 2017 offered by Sowerby second by Porter approved per a roll call vote 6-0

FINANCIAL REPORTS:

Motion to approve the report of fund balances for August as presented offered by Porter second by Sowerby approved per a roll call vote 6-0

Motion to transfer funds from the Fire Millage Fund to the General Fund - \$26,450.82 – offered by Sowerby second by Parker approved per a roll call vote 6-0

Motion to transfer funds from the Capital Fund to the General Fund - \$84,644.28 – Roads, offered by Parker second by Sowerby approved per a roll call vote 6-0

Motion to approve General Fund Expenditures for the month of August in the amount of \$149,849.37 offered by Porter second by Parker approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of August 2017 in the amount of \$9,495.31 offered by Parker second by Sowerby approved per a roll call vote 6-0

COMMITTEE REPORTS:

Fire Department:

- 17 runs for the month of August
- Monthly Training: AeroMed Landing Zone Course.
- Tender update: Tender is complete and back at the station.
- Successful blood drive held.
Motion to allow a blood drive on our premises on a quarterly basis offered by Dean second by Sowerby approved per a voice vote 6-0
- Order placed for 3 new air packs.
- Did not receive grant that was applied for. Dean recommends looking into a grant writer for next time.

PCI Report: Report on file

Planning Commission: No meeting last month. Next meeting is scheduled for Tuesday, Sept. 19, 7 pm

Zoning Board of Appeals: No meeting last month. Next meeting is Tuesday, Oct. 18, 7 pm.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- **MTA:** Brochure for On the Road Regional meetings.
Motion to send anyone who would like to attend and pay expenses offered by Dean second by Porter approved per a roll call vote 6-0

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- **Department of Treasury:** AMAR review was conducted on the Assessor's records and all came back good. Next review will be in 2020.
- **Suzann Rentsman** – Received a thank you from her thanking us for having Lapple paved.
- **DEQ – Sewer Permit for Scram Lake:** Updated their communication with online billings through MIwaters, all online now. The Scram Lake sewer permit had expired but we did not receive notice. Dean spoke with them and was able to get the new permit and it has been paid.

CITIZEN'S COMMENTS:

Betsy (township receptionist) mentioned that someone called and inquired if there was anyone that would like to lease hunting land. She has his contact information if anyone is interested.

OLD BUSINESS:

- **Structure Fire at 11393 Podunk Ave – Nov. 17, 2016:** Fire was ruled arson. Dean is getting complaints from neighbors about the house still standing there and nothing being done yet. Dean has spoken with the Sheriff dept., property owner and our attorney's. Insurance company has not paid off since filed as arson. Dean was told that sometimes these will sit for 2-3 years. Dean recommended to the board that we hold a dangerous building hearing. Hoping to get insurance and Mortgage Company to do something.
Motion to hold a dangerous building hearing for property located at 11393 Podunk Ave. offered by Sowerby second by Parker approved per a roll call vote 6-0
- **Cowan Lake** – Petitions are being circulated for a sewer. Dean mentioned that if they do get a sewer he would recommend that we let Grattan Twp. handle it since we only have 18 properties on the lake.

NEW BUSINESS:

- **Scram Lake Sewer:** Dean spoke with attorneys and found out that we can roll over the entire Scram Lake sewer to them. If it comes down to it we can release it and let them form a committee and take care of it themselves. Dean will keep us posted.
- **Beaver Dam Drain – Township at large share \$561.00 a year for 3 years:** Maintenance work will begin this fall on cleaning out the drain. The dredging will occur over the next 3 years. Township costs will be \$561 per year over the next 3 years.
- **Cemetery Maps:** VanHouten updated the board on work in the Clerk's office on the cemetery maps. Bonnie (deputy clerk) has copied some of the maps onto new paper since some of the existing maps were browning and stained.
- **Kent County Road Commission – Bridge Construction 13 Mile Rd, Wabasis Creek:** Work is currently being done to install a new bridge. Work is expected to be complete in 3-4 weeks.
- **Proposed Road Work for Summer of 2018:** Received from Road Commission. Dean filled out. Board discussion.
Motion to approve the proposed plan for the 2018 Road construction budget offered by Porter second by Sowerby approved per a roll call vote 6-0
- **Sheriff Dept. Shooting Range at the Old Honor Camp:** Dean attended a meeting held at Spencer Twp. with a Sheriff rep. Residents have been complaining of the noise levels at the shooting range. The Sheriff department has hired an engineering firm to take decibel readings. Dean will keep us informed.

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- **Revenue Sharing - \$80,241.00 up \$3,806.00 from last year.**
- **Bids for Snow Plowing and Cemetery Mowing/Maintenance – Oct. meeting**
The board will be looking over bids at the October board meeting.

CITIZENS COMMENTS: none

BOARD COMMENTS: VanHouten mentioned that we received our new voting equipment and will be used at the November 7, 2017 Greenville school election.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:54 PM offered by Parker second by Sowerby approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk