

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
November 7, 2011

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held November 7, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Brooke Mauric, Larry Parker, Roger Mason, and Ken Rittersdorf

**Absent:** NONE

**APPROVAL OF MINUTES:**

- Dean amends Woodbeck Chain of Lakes S.A.D. Public Hearing Minutes from October 11, 2011 by adding *Chain of Lakes* to minutes

Motion to approve amended Woodbeck Chain of Lakes S.A.D Public Hearing Minutes from October 11, 2011 offered by Rittersdorf second by Parker approved per a roll call vote 5-0

Motion to approve regular meeting minutes from October 11, 2011 as written offered by Mason second by Rittersdorf was approved per a roll call vote 5-0

- Dean amends Woodbeck Chain of Lakes S.A.D Hearing on the Assessment Roll November 1, 2011 by adding *Chain of Lakes & Assessment Roll*

Motion to approve amended Woodbeck Chain of Lakes S.A.D. Hearing on the Assessment Roll Meeting minutes from November 1, 2011 as written offered by Rittersdorf second by Mauric approved per a roll call vote 5-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for October as presented offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to amend budget 000-699 Transfer in- other funds in the amount of \$156,494.25 offered by dean second by Mauric was approved per a roll call vote 5-0

Motion to transfer from the General Fund to the Cemetery Fund in the amount of \$1,100.00 offered by Dean second by Rittersdorf approved per a roll call vote 5-0

Motion to approve transfer of funds from the capital fund to the general fund in the amount of \$100,400.00 offered by Mauric second by Parker approved per a roll call vote 5-0

Motion to amend budget 446-782 Minor Construction in the amount of \$16,541.72 offered by Mason second by Dean approved per a roll call vote 5-0

Motion to amend budget 276-802 Cemetery Improvements in the amount of \$705.00 offered by Rittersdorf second by Mauric approved per a role call vote 5-0

Motion to amend 336-977 Fire Department New Equipment in the amount of \$139,952.53 offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to approve General Fund expenditures for the month of November 2011 in the amount of \$85,583.18 offered by Mason second by Parker was approved per a roll call vote 5-0

Motion to approve Sewer Fund expenditures for the month of November 2011 in the amount of \$2,850.73 offered by Rittersdorf second by Mason was approved per a roll call vote 5-0

**COMMITTEE REPORTS:****Fire Department:**

- 21 runs for October
- Report On file

**PCI Report:** on file

**Planning Commission:** at meeting held on October 18, 2011 the commission conducted a Public Hearing on the Ordinance to amend the Township of Oakfield Zoning Ordinance No.11 Gun Deal regulations, the commission recommends Oakfield Township Board approve ordinance amendment

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

**CORRESPONDENCE:**

- Kent County Sheriff Department Quarterly Report: on file, see Greg

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- **Interview Trustee Candidates:** Board questioned all applicants present
- **Ordinance Code Amendment and Fee Resolution has been Published**

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- **Bontekoe Property:** State says there is no problem on property. Dean asks board to consider, Should this issue be brought to court?
- **Woodbeck Chain of Lakes S.A.D. Weed Control District has been approved**
- **The Right Place:** Board has read, *The Right Place*, and is not interested

Motion to pass on The Right Place approved per a voice vote

- **Solid Waste Management Plan:** Plan is not moving forward at this time
- **Comcast Cable Franchise Agreement:** 10 year agreement with 3% franchise fee

Motion to adopt Comcast Franchise Agreement offered by Dean second by Mason approved per a roll call vote 5-0

**NEW BUSINESS:**

- **Kennel License Renewal 10720 Wabasis NE**

Motion to approve Kennel License Renewal for William Biggs, 10720 Wabasis NE offered by Mason second by Parker was approved per a roll call vote 5-0

- **Newsletter:** Mauric let board know, if they would like to include anything in the newsletter please have it to her by November 18, 2011
- **Ordinance to amend the Zoning Ordinance on Gun Dealer Regulations**

Motion to approve Ordinance no. 11-003, an ordinance to amend the Township of Oakfield Zoning Ordinance, Gun Dealer Regulations offered by Parker second by Mauric approved per a roll call vote 5-0

- **2011 Government Units Survey- Census of Governments:** Dean filled out survey
- **Zoning Administrator- Hours and pay:** Dean is willing to be administrator until he is out of office, would like to see pay increased to \$6000.00 a year, hours will remain the same and Dean will be able to do the job during the day

Motion to fill Zoning Administrator position by Dean and increase position pay to \$6000.00 a year offered by Parker second by Rittersdorf approved per a roll call vote 4-0 Dean abstained

- **Purchase Tank for Tanker Truck:** Dean, Mason, and Firechief Riker went to Mt Pleasant, MI to check on tanks. Consensus is to purchase a stainless steel tank

Motion: to purchase a stainless steel tank with no pump in the amount of \$59,052.53 offered by Parker second by Mason approved per a roll call vote 5-0

Motion to cut check in the amount of \$20,000.00 to Burch Tank & Truck for a down payment on tank offered by Dean second by Mason approved per a roll call vote 5-0

- **Revenue Sharing for the last period:** increased by 20.57%
- **Board vote on Trustees:** Dean would like to see more young people involved on the board

Motion to appoint Chad Sowerby as Trustee on Oakfield Township Board offered by Dean second by Rittersdorf approved per a roll call vote 5-0

Motion to appoint Brian Porter as Trustee on Oakfield Township Board offered by Dean second by Rittersdorf approved per a roll call vote 5-0

**CITIZENS COMMENTS:** Citizen asked, what will happen with old tanker? Dean said tank will be scraped and township will be accepting bids on truck

**BOARD COMMENTS:** none

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:00 pm offered by Dean second by Rittersdorf approved per a voice vote.

Brooke V. Mauric  
Oakfield Township Clerk